

Town of Plum Lake
P O Box 280
Sayner WI 54560
www.plumlakewi.gov
office@plumlakewi.gov

October 9, 2023

RE: Room Tax Changes

To All Short-Term Rental Participants

Effective Date Jan 1, 2024

The Plum Lake Town Board passed an amendment at the duly posted Sept 12, 2023 Board Meeting.

The entire revised Ordinance can be found on the Town's website www.plumlakewi.gov.

Go to Town Documents, Go down to Room Tax

Following are the highlights of the changes:

1. A property Manager must live within 50 miles of the rental property, be available 24 hours per day while the property is rented. This can be the Owner, designated individual, or management company. Their name and phone number must be posted in the rental unit
2. In addition to the quarterly report (filled out completely), a report from the market supplier showing that in fact room taxes were collected and submitted to the taxing authority.
3. Increase the current tax rate from (4.5%) to **(8%)** within the State Stat Maximum. The Owner will be responsible for the difference if not collected by a market supplier.
4. An annual calendar (Jan 1st to Dec 31st) permit fee of **\$100.00** shall be established per property.
5. An Origination fee of **\$250.00** (includes 1st year permit fee) shall be submitted with the initial application for permitting.
6. A **\$50.00** per month late fee will be imposed for not renewing the annual permit.
7. An additional **\$250.00** permit application fee will be assessed for failure to obtain a permit prior to the commencement of rental activities.

Any questions, please call or email the Town Treasurer at 715-542-4531

R Klager

Treasurer

Town of Plum Lake email : office@plumlakewi.gov

TOWN OF PLUM LAKE ANNUAL PERMIT RENEWAL
P O BOX 280
SAYNER WI 54560

THIS PAYMENT IS DUE BY JANUARY 1ST EACH YEAR
THERE IS A \$50.00/MONTH LATE PAYMENT FEE
ANNUAL RENEWAL FEE IS \$100.00

NAME OF BUSINESS _____

ADDRESS OF BUSINESS _____

OWNER'S NAME _____

MANAGER'S NAME* _____

MANGER'S PHONE # _____

* - Manager can be Owner, designated individual, management company. Someone who is available 24/7, while Property is occupied and within 50 miles of property location.