

## CORRECTION

Jackey Postuchow called meeting to order on May 19, 2025 at 1:00 PM

Board members present: Jona Eliason, Jackey Postuchow and Kevin Rasmussen

Committee members present: Helen Bryner, Sue Govier and Deb Seeger.

Quorum for the meeting is met. Meeting was posted as required.

Agenda was reviewed to discuss Bids, get members up-to-date, and schedule meetings.

Email was received to request the bid due date be pushed back two weeks, to give contractors more time that are quoting Phelps and other jobs. Discussion on changing to one or two weeks.

Jackey motioned to change due date and push back one week. Second Deb. Helen asked about publication in newspapers, and posting on town website. Sue advised with two bid packages due close together some contractors may be confused. Helen asked how we can meet ground breaking if we push back.

When Jackey received the request to push back she advised the committee would need to meet and discuss our options and agree. Kevin advised NACI does a lot of government work and work with the Tribes. So would be familiar with the process. Sue commented sounds like subs can't meet our timeline.

Kevin called Steve Jamroz for clarification. Six general contractors have advised they will quote. They are NACI, ~~Sheerer~~, **Scherrer**, ~~Hunzinger~~, **Hassinger**, Wickman Construction, KSW, not sure on others. Boldt has not quoted.

Sue advised Phelps is due May 28<sup>th</sup>, and will open bids same day. Generally if contractor doesn't get bid right away, in this case Phelps, gives them a week or two to re-look at Plum Lake's quote before turning in and they could tighten numbers.

Question for Steve on the number of times it needs to be posted in our local newspapers. It is twice and we will post in the Vilas County News Review and Lakeland Times. We need to get to Lakeland Times on Tuesday and Vilas News Review on Wednesday.

Vote taken to push due date back one week. In favor were: Kevin, Sue and Helen. Against: Jackey and Deb. Discussion on calling Gayle from REL to confirm if we need to relist, yes we need to do an addendum and publish and post two more times.

Deb had prepared a document called "Things To Think About for the New Town Hall" after going through documents and minutes since we started this project. Briefly reviewed and decided this would be a good document to stay on track and use throughout the process as a working document. Jackey suggested to change title to "Project Outline", and it should be a draft. Deb will make changes and get to members.

Open bids was scheduled for June 5 at 5:30 change to June 13 at 5:30. Deb cannot make the June 13 date. Gayle called back and confirmed we do need to post twice. Plan is to post May 27 and 28, and June 3 and 4, bids to be returned June 11 and we open bids June 12 at 4:30.

Steve called back and advised bidders will need to acknowledge addendum's. He had called NACI and a week would be great for responding with a quote. This would eliminate some confusion between the two quotes, Phelps and Plum Lake. Steve would be available on both June 11 and 12 if we had questions or need answers.

Changed date to open bids June 11 at 4:30 not June 12. We announce the numbers and who. Then the clarification process begins. Will take several days to review and make decisions. Suggested we meet June 16. Steve will make a spread sheet for review. Review will be in closed session.

Steve will send us addendum for bids. We received shortly after discussion. Jackey will give to Teresa to release to the two newspapers.

Sue confirmed with Steve, he will notify general contractors and get sign off on change, Blue Print Service will be notified, he will make sure he gets sign off on bid form on each addendum. He'll continue to work with Sue.

To clarify Jackey recapped: June 11 at 4:30 bids are due, announce low bidder, we will then go to responsible review and announce winner on June 16 at 1:00

Ground breaking will be at Noon on June 27<sup>th</sup> at which time permits will be put up. General contractor should be there with shovels and hard hats. Small reception after.

Confirmed Lake Association request for committee to present up date on June 28 at 9:00 AM in the rec building. At this time Deb has a conflict and may not be there. All others could be present.

Helen asked about alternate bids. One is for the demolition of existing Town Hall, and second is for the snow-melt system. Kevin advised the generator was left in the original bid package, except the kitchen equipment was deleted from the generator quote. Generator would have had to double in size to handle kitchen equipment. Repaving of the basketball court was removed from package, will see what paving materials are left at the end and try to complete when paving is occurring.

Discussion on quotations for furniture, computers, broadband for WiFi, contractors for telephones, security, lock systems etc. Will discuss at a future meeting on how to proceed.

Discussion on possible locations when current town hall will need to vacate. Some possibilities are the Library, Rec Building, EMS or Fire Department. Kevin said fire department could vacate their store room in the rec building to free up some storage. There are pros and cons to each location. Deb advised need to look at all aspects of each and downsize what you think will be moved to a temporary location as well as temporary storage of some items. It was also brought up there may be a time the rec center is not available for general use.

Helen asked about Women's Club Storage, will there be room in the rec center? She is in the process of cleaning out the upstairs storage area from Lions and Chamber storage areas. Again Kevin said the fire department store room could be available.

Jackey provided a quick recap:

- will extend bid due date by one week
- open bids June 11 at 4:30
- adjourn after for committee bid review
- announce bid winner on June 16 at 1:00
- Ground Breaking June 27 at Noon
- Lake Association presentation June 28 at 9:30
- Next meeting to post will be June 11

Motion to adjourn by Jackey at 2:25 and second by Helen. Motion approved.

Submitted By  
Deb Seeger