



Town of Plum Lake

NOTICE OF RECORDS ACCESS

STATE OF WISCONSIN
Town of Plum Lake
Vilas County

The clerk of the Town of Plum Lake, Vilas County, Wisconsin, by this notice states that the clerk of the Town of Plum Lake has been designated under s. 19.33, Wis. Stats., as the legal custodian of records for the Town of Plum Lake, except that elected officials are the custodians of their own records of office and chairpersons of committees of elected officials are custodians of the records of the committee.

The public may obtain information and access to records in the custody of the clerk or other appropriate legal custodian, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the town clerk or other appropriate legal custodian as follows:

The Town Clerk maintains regular office hours of Monday through Thursday 9am-2pm, except legal holidays, at the Town Hall.

The following are the fees for satisfying record requests under s. 19.35, Wis. Stats.:

\$.25 per copied page
\$25/hour for locating records (no charge until exceeds \$50)

Dated this 2nd day of July, 2024

Kim Lechner

Kim Lechner
Town Clerk