

Planning Committee Meeting July 10, 2023

Meeting called to order at 1:07 PM by chairperson Chuck Rasmussen. Present: Chuck Rasmussen, Deb Seeger, Shane Zaruba, Sheehan Donoghue, Ida Nemec, Don Novak. Meeting was duly posted at the Town Hall in Sayner, the US Post Office in Sayner, WERL-WRJO Radio, Vilas County News Review and posted on the Town of Plum Lake website.

Minutes from June 26th were reviewed. Don noted an error under Preparation for Public Hearing. It should read " five copies of the comp plan are provided as part of the original contractwith an additional 15 copies at \$15 each. Deb made a motion to accept the minutes as corrected. Second by Don. Motion passed

Draft Comprehensive Plan: In regard to the Public Hearing, Chuck met with Town Chair Jackey Postuchow to establish the format of the meeting. The committee will lead the question-and-answer portion and then it will be turned over to the Town Board for the Hearing Portion. Sheehan anticipates questions regarding the ATV/UTV issue, the TAP (Transportation Alternatives Program) process for the Bike Trail, public toilets, and the Alexander property. Chuck noted that we will be answering questions about the comp plan and the hearing session allows the public to express their opinion. Comments made in the hearing can be added to the Comprehensive Plan as an addendum or summary. The plan is basically an inventory of resources, a philosophy of development, what we envision for the town and actual execution noted by goals and objectives. The session will begin with the mission statement as an introduction.

Deb questioned whether there would be a time limit for individual questions and comments. That will be an issue to be resolved at the July 24th meeting and if the meeting will be in the town hall or community building and if projection for Zoom access is needed.

Acton Plan for Alexander Property: Meeting with the Vilas County zoning will provide the committee with an understanding of what type of zoning is available for this property, possible uses for the property, available options and how to proceed with the plan. There are many issues that the committee will need to do research on and to see if there are any deed restrictions. Input from the Town Board is needed to determine what they want; individual housing, apartment buildings, Aspirus clinic, grocery or other options. Chuck will schedule a meeting with Vilas County Zoning.

Deb asked that we review our goals and prioritize them. Issues are the Alexander property, public rest rooms, handicapped access to the park and the 2024 budget. It was agreed that the Alexander property is a priority that will be a focus at the next meeting along with the 2024 budget.

Action Plan for the WISDOT approved TAP grant: The full value of the grant is \$96,000. The DOT (Department of Transportation) will reimburse the town \$76,800 and will be disbursed in increments, as bills are submitted. The town is responsible for \$19,200. The DOT recommends

a Local Project Manager. The town signs the agreement and a town employee or an individual who is certified to manage the process needs to be appointed. There is a training process for the individual to complete. The object of the plan is to define non-motorized connectivity between Sayner and Star Lake, approximately 7.1 miles. Various options for the trail will be defined. After the plan is developed and approved to go ahead additional funds not part of the \$96,000 will be needed to develop the trail.

After a discussion regarding how Room Tax money was used, Don made a motion to recommend to the town board that they create a segregated bank account for all room tax revenue that comes to the town. This account would track the 70% expenditure that is expended by the designated non-profit organization, the Chamber of Commerce. The remaining 30% to be used for appropriate tourism development expenditures that can be rolled over from year to year to be earmarked for special projects. Second by Sheehan. Motion passed.

Chuck reviewed two bills to be presented to the town for payment: the first was for \$2725.00 - \$2500.00 for contractual service/partial payment, and \$225 for the printing costs for 15 copies of the Comp Plan and a bill from Chuck for reimbursement of costs to bind 10 copies of the comp plan for public review. Deb made a motion to approve presenting these expenses to the town. 2nd by Shane. Approved

Future meeting dates: July 24 at 9AM, August 4th Public Hearing at 5PM, August 7th at 9AM, August 18th at 1PM, September 8th at 1PM, September 18th at 1PM and October 6th at 1PM.

Shane made a motion to adjourn. Second by Sheehan. Meeting adjourned at 4:04 PM