

Submit to: Town of Plum Lake  
PO Box 280  
Sayner, WI 54560

PERMIT # \_\_\_\_\_

**TOWN OF PLUM LAKE  
DRIVEWAY PERMIT  
APPLICATION FEE - \$100.00**

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Applicant Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address of Proposed Driveway \_\_\_\_\_

Legal Description/Parcel Number: \_\_\_\_\_

The driveway will provide access to which public or private road \_\_\_\_\_

Proposed land use of property \_\_\_\_\_

Please provide a sketch of the proposed driveway on the back of this application showing the grade, slope, width and length, and indicate turnoffs if required and the dead-end turnaround. Please specify any erosion control procedures to be utilized.

Specify the proposed roadbed base, including depth and type of material: \_\_\_\_\_

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The following minimum specifications shall apply to all new driveways installed after August 20, 2002:

Minimum road surface width	12 feet	Maximum width 20'
Minimum width clearance	24 feet	Minimum 5' from Side Lot Line
Minimum height clearance free of trees, wires, etc.	18 feet	
Maximum grade	10%	

At least one 25 feet in length and 18 feet in width segment of road surface shall be provided for each 300 feet of driveway length to provide for the safe passage of meeting vehicles. The driveway within the area of the public right-of-way shall slope away from the public road a minimum of 1% and a maximum of 5% to prevent erosion onto the public road. An adequate road bed base of suitable material to support the projected traffic and any requirements for culverts shall be subject to any state, county, or town codes and ordinances. At the end of all new driveways a turnaround of at least 25 feet radius or some other method to allow vehicles to turn around shall be provided as determined by the Town Board. No driveway shall have a bend that exceeds 45°.

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To be completed by Town Official:

A culvert (**will**) or (**will not**) be required. If required, a minimum diameter of \_\_\_\_ inches. The above driveway location has been (conditionally approved), (approved) or (disapproved) by the town official on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_. The Town of Plum Lake reserves the right to make a final inspection of this driveway after completion. The above driveway has been inspected and a determination has been made in accordance with Ordinance 2003-02. The applicant may appeal this decision by submitting a letter to the Town Clerk requesting a meeting with the entire Town Board.

Town Official Signature: \_\_\_\_\_ Title \_\_\_\_\_

Date: \_\_\_\_\_ Paid Check # \_\_\_\_\_ or Paid Cash

Copy to inspector Date: \_\_\_\_\_ Returned to Clerk Date: \_\_\_\_\_