

JANUARY 10, 2023

A MEETING OF THE TOWN OF PLUM LAKE WAS CALLED TO ORDER AT 5 P.M. BY CHAIRMAN WILL MAINES.

OPEN MEETING VERIFICATION. MEETING IS POSTED AT THE SAYNER U.S. POST OFFICE AND THE TOWN HALL IN SAYNER, WITH ADDITIONAL NOTICE ON THE TOWN WEBSITE (WWW.PLUMLAKEWI.GOV), TO THE VILAS COUNTY NEWS-REVIEW, THE LAKELAND TIMES AND WERL-WRJO, EAGLE RIVER, WI.

ROLL CALL: WILL MAINES, KEVIN RASMUSSEN, GARY SCHMIDT VIA PHONE. ALSO INTERIM CLERK/TREASURER BOB KLAGER AND DEBBIE BROWN, CONSULTANT.

PLEDGE OF ALLEGIANCE WAS RECITED BY ALL.

MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO APPROVE AGENDA TO BE DISCUSSED IN ANY ORDER. CARRIED.

CITIZEN COMMENTS OR CONCERNS: NONE

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS: MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO ACCEPT MINUTES FROM DECEMBER 13, 2022 MEETING (CORRECTED YEAR FROM 2023 TO 2022) CARRIED.

DISCUSSION AND ACTION ON THE FOLLOWING:

ANIMAL CONTROL COST PROPOSAL FROM J. POSTUCHOW: LOOKING FOR \$125 STIPEND PER MONTH, \$50 PER INCIDENT AND 62 CENTS PER MILE (PER FEDERAL RATE). WILL HAVE A SPOT AT THE LAUNDRY FOR RESIDENTS TO BRING ANIMALS TO. WILL KEEP ANIMALS UP TO 48 HOURS AND THEN TO COUNTY ANIMAL SHELTER. ONLY FOR DOMESTIC ANIMALS. HAVE HAD 2 DOGS IN THE LAST 2 MONTHS. THEY DO NOT GO OUT OF TOWN BUT WILL BE WITHIN 2 HOURS TO COME FOR AN ANIMAL. DISCUSSION OF PUTTING THIS IN A CONTRACT FORM. THEY HAVE KENNEL SPACE AVAILABLE. SCHMIDT - NEED TO FIGURE OUT BUDGET PART - MOVE POSSIBLY FROM CONTINGENCY. POSSIBLY GET CONTRACT FORM. WILL RUN IT BY THE ATTORNEY AND ALSO HAVE TIME TO FIND BUDGET PIECE. **MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO APPROVE FUNDING THIS AT \$125 PER MONTH FOR RETAINAGE, \$50 PER INCIDENT AND 62 CENTS PER MILE REIMBURSEMENT PENDING MONEY IN THE BUDGET AND GETTING SOMETHING TO IN WRITING. CARRIED**

QUALIFYING FOR 139B TAX EXCLUSION BENEFITS FOR FIRE AND EMT - BOB KLAGER AND KEVIN RASMUSSEN TALKED WITH PETERSON METZ. THIS IS A MONTHLY CREDIT FOR EMT'S. UP TO \$50 THAT IS STATE, MEDICARE AND SOCIAL SECURITY TAXABLE. THIS IS BEING DONE CORRECTLY HERE.

REVISIT STATE MAXIMUM LICENSE FEES TO SET TOWN OF PLUM LAKE FEE STRUCTURE -

CLASS B LIQUOR - STATE MAX \$500 - WE ARE CHARGING \$275

CLASS C WINE MAXIMUM OF \$100 WE CHARGE \$75

CLASS B BEER WE ARE AT \$75 - MAXIMUM IS \$100 - CIGARETTE LICENSE - WE CHARGE \$25 MAX IS \$100.

PUBLICATION FEE FOR NEWSPAPER - WE CHARGE \$4.25

B AND C AND CIGARETTE - CHARGE MAX OF \$100

MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO INCREASE NOTIFICATION (PUBLICATION) FEES TO EXACTLY THE COST DIVIDED BY THE NUMBER OF PARTIES NOTIFIED. CARRIED.

MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO INCREASE CLASS B BEER & C WINE TO \$100, INCREASE CLASS B LIQUOR TO \$350, CLASS A BEER TO \$100 AND INCREASING THE CLASS A LIQUOR TO \$350 THE COMBO B LICENSES TO A TOTAL OF \$450 (CLASS A & B BEER & LIQUOR) AND \$100 FOR CIGARETTE LICENSE. CARRIED.

SETTING A DATE FOR AN ELECTORAL MEETING REGARDING BROADBAND GRANTS AND TOWN SHARE OF COSTS: KIM LECHNER FEELS THEY ARE VERY CLOSE BUT ARE WAITING FOR COSTS FROM CHARTER. TOWNS PORTION IS PART OF THE GRANT. GRANT WRITTEN BY MOST LIKELY CHARTER. WAITING FOR FINAL NUMBERS. THEY ARE STILL TRYING TO NAIL DOWN THE NUMBER OF HOUSES BUT CANNOT INCLUDE HOUSES COVERED BY FEDERAL GOVERNMENT. NEED TO SET DATE FOR ELECTORS MEETING DUE TO QUICK TIME LINE. DISCUSSION OF GRANT AND DELAYS. **MOTION BY RASMUSSEN, 2ND BY SCHMIDT THAT MEETING DATE WILL BE JANUARY 30TH AT 6 PM. CARRIED.**

PLANNING COMMITTEE GENERAL UPDATE - IDA NEMIC - VERY PLEASED WITH TURNOUT AND GOT A LOT OF GOOD INFO. PEOPLE ARE INTERESTED AND SUPPORT THEIR PROJECT. HOPEFULLY WILL BRING TO TOWN BOARD IN FEBRUARY. WORKING WITH NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION ON LONG RANGE PLAN.

REVIEW OF OLD TOWN SHOP DEMOLITION BILL - IS THEIR ANY RETAINAGE TO BE TAKEN OUT AS IT IS MEANT TO BE GRAVEL OR COMMITMENT TO COME BACK TO GRAVEL IT. POSSIBLY RETAIN 10% UNTIL JOB IS COMPLETED. KEVIN WILL WORK ON THIS AND GET BACK TO BOB.

SETTING DATE FOR CLOSED TOWN CREW MEETING AND SPEC TOWN BOARD MEETING REGARDING REVIEW OF EQUIPMENT AND BUILDING EVALUATION FOR INSURANCE COVERAGE. CREW WANTS AN EVALUATION OF HOW THEY ARE DOING AND VIC WANTS TO REVIEW PURCHASING PROCEDURE. DOES NOT HAVE TO BE CLOSED SESSION. **MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO SET MEETING FOR JANUARY 17TH AT 2 P.M. CARRIED.**

APPROVAL OF MONTHLY VOUCHERS \$223,152.48 - CHECKS 21050 - 21090 FROM NOW ACCOUNT \$187,478.70 - CHECKS 1239 - 1243 FROM PAYROLL ACCOUNT 35,673.78 INCLUDES DIRECT DEPOSIT AND EFT PAYMENTS. **MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO APPROVE PAYMENTS IN AMOUNT STATED BY CHAIRMAN. CARRIED.**

ADJOURNED AT 5:49 P.M.

DEBRA A. BROWN, CONSULTANT

1-17-23

A SPECIAL TOWN BOARD MEETING OF THE TOWN OF PLUM LAKE WAS CALLED TO ORDER AT 2 P.M. BY CHAIRMAN WILL MAINES.

OPEN MEETING VERIFICATION: THIS MEETING NOTICE HAS BEEN DULY POSTED AT THE SAYNER U.S. POST OFFICE AND THE TOWN HALL IN SAYNER, WITH ADDITIONAL NOTICE ON THE TOWN WEBSITE (WWW.PLUMLAKEWI.GOV), TO THE VILAS COUNTY NEWS-REVIEW, THE LAKELAND TIMES AND WERL-WRJO, EAGLE RIVER, WI.

ROLL CALL: CHAIRMAN MAINES AND SUPERVISORS RASMUSSEN AND SCHMIDT (VIA PHONE). ALSO BOB KLAGER, CLERK/TREASURER AND DEBBIE BROWN, CONSULTANT

APPROVE AGENDA TO BE DISCUSSED IN ANY ORDER - MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO APPROVE AGENDA. CARRIED.

CITIZEN COMMENTS OR CONCERNS - NONE

DISCUSSION AND ACTION ON THE FOLLOWING:

B. WTA OPINION ON ZOOM VOTING - OPINION IS TO NOT ALLOW VOTING VIA ZOOM. LET THEM PARTICIPATE IN CONVERSATION BUT NO VOTING. ***MOTION BY RASMUSSEN, 2ND BY SCHMIDT NO ZOOM VOTING IS ALLOWED AT ELECTORS MEETINGS, ONLY THOSE IN ATTENDANCE CAN VOTE. CARRIED.***

C. WTA OPINION ON INDEPENDENT CONTRACTORS AND ANIMAL CONTROL OPERATIONS - OPINION IS THEY HAVE TO BE MADE TOWN EMPLOYEES. TOWNS LIABILITY AND WORKERS COMP WILL COVER THEM. KLAGER SUGGEST PAYING ONCE A QUARTER AND LET THEM DECIDE WHICH ONE GETS PAID. REQUIRE THEM TO GET TRAINING FROM COUNTY. CONTRACT TO BE TWEAKED. ***MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO TABLE TO FEBRUARY AFTER READJUSTMENT TO ANIMAL CONTROL AFTER CONTRACT IS REVAMPED TO BE THE POLICY. CARRIED.***

D. OLD TOWN GARAGE DEMOLITION BILL AND PAYMENT RETENTION UNTIL JOB COMPLETED
HE IS IN COMPLIANCE WITH THE RFP. ***MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO PAY DEMO BILL IN FULL. CARRIED.***

E. INSURANCE - EQUIPMENT AND BUILDING VALUATIONS. UPDATE EQUIPMENT COVERED. BOB REVIEWED ALL WITH THE AGENT. BOARD REVIEWED VARIOUS LOCATIONS. BOB KLAGER WILL WORK FURTHER WITH THE INSURANCE AGENT TO UPDATE THINGS.

A. ALL PUBLIC CREW MEMBERS
REVIEW PTO AND HOLIDAY PAY, PERSONAL DAY, CLOTHING ALLOWANCE
JOB EXPECTANCY AND DUTIES, EQUIPMENT PURCHASES, PHYSICAL IMPAIRMENTS
INCIDENT REPORTS . DISCUSSION OF PLOWING AREAS.

CLOTHING ALLOWANCE HAS A LIMIT OF \$250 = BOB GIVES THEM A NOTICE WITH WHAT THEY HAVE SPENT. THEY BUY IT AND TURN THE RECEIPT IN FOR REIMBURSEMENT.

QUESTIONS ON JOB EXPECTANCIES AS CREW IS LOOKING FOR GUIDANCE.

BOB GOT THEM ALL THE INFORMATION ON PTO/VACATION. NEEDS TO BE SUBMITTED FOR APPROVAL 2 WEEKS IN ADVANCE IF POSSIBLE.

VEHICLE SAFETY IS FIRST OVER SNOWMOBILES. KEVIN - RECEIVED A LOT OF COMPLIMENTS ON THE SNOW PLOWING. THEY WILL TAKE PICTURES IN THE SPRING OF THE INTERSECTIONS TO MARK BOXES AND GAS LINES ETC.

LOOKING INTO GRADER SCHOOL FOR THE GUYS.

1-17-23 MINUTES CONTINUED.

NEED TO GET WISLR - PASER TRAINING AS WELL.

DISCUSSION OF AERATOR - LEFT ON 24 HOURS A DAY AND GREASED ONCE A WEEK.

HAVE GREEN LIGHTS INSTALLED ON THE BACK OF ONE TRUCK AND WORKING ON THE REST.

NEED TO REPORT INJURIES FOR WORKERS COMP WITHIN 3 DAYS AND FILE INCIDENT REPORTS ASAP.

IF A PURCHASE IS OVER \$200 THEY NEED A PROCUREMENT REPORT.

WING ON FREIGHTLINER IS ABOUT TO FALL OFF. PLOW IS WORN OUT. BRACKET IS SHOT.
DISCUSSION OF EQUIPMENT PLAN - POSSIBLY 5 YEAR PLAN. LOOK AT REPLACING THE WHOLE PLOW UNIT
INSTEAD OF REPAIRING.

TOOLS - COULD USE DRILL BITS, NEEDLE SCALER,

VEHICLE TIRES ARE ALL GOOD. 1 TON NEEDS A BRAKE JOB.

DISCUSSION OF 4 TEN HOUR DAYS. DISCUSSION OF BEING OFF DIFFERENT DAYS OR BOTH BEING OFF THE SAME
DAY.

DISCUSSION OF LOOKING INTO COMPACTOR.

DISCUSSION THAT SOME ROADS NEED TO HAVE TREES REMOVED AS THEY ARE IN THE WAY FOR PLOWING.

DISCUSSION OF GETTING SALT/SAND FROM PITLIK AND WICK - PER VIC MONEY WELL SPENT.

VIC WOULD LIKE COPY OF THE BUDGET. BOB WILL GET IT TO HIM.

WILL HOLD OFF ON 10 HOUR DAYS AND TALK ABOUT IT AT ANOTHER MEETING.

DISCUSSION OF 3RD PERSON TO BACK THEM UP IF THERE IS A BAD STORM. JEREMY IS A BACKUP BUT ALSO LYNN IS
AS WELL. CONSIDER BUDGETING FOR 3RD MAN.

DISCUSSION OF USING MORE SALT - NOT ALLOWED BY DNR.

LOADER ROOF CAB IS CRACKED AND VIC IS AFRAID IT WILL LEAK.

INSURANCE - CONTINUED TO REVIEW THE LIST - BRING IN A LOSS CONTROL REP TO VALUE ALL ITEMS AND
THEN REVIEW WITH BOARD AGAIN.

EQUIPMENT AND BUILDINGS IS VERY OUTDATED AND NEED A COMPREHENSIVE REVIEW FOR ACCURACY AND
VALUE.

MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO ADJOURN 3:44 P.M. CARRIED.

DEBRA A. BROWN, CONSULTANT

2-14-23

A TOWN BOARD MEETING OF THE TOWN OF PLUM LAKE WAS CALLED TO ORDER AT 5:0 P.M. BY CHAIRMAN WILL MAINES.

OPEN MEETING VERIFICATION: THIS MEETING NOTICE HAS BEEN DULY POSTED AT THE SAYNER U.S. POST OFFICE AND THE TOWN HALL IN SAYNER, WITH ADDITIONAL NOTICE ON THE TOWN WEBSITE (WWW.PLUMLAKEWI.GOV), TO THE VILAS COUNTY NEWS-REVIEW, THE LAKELAND TIMES AND WERL-WRJO, EAGLE RIVER, WI.

ROLL CALL: CHAIRMAN MAINES AND SUPERVISORS RASMUSSEN AND SCHMIDT (VIA PHONE). ALSO BOB KLAGER, CLERK/TREASURER AND DEBBIE BROWN, CONSULTANT

PLEDGE OF ALLEGIANCE WAS RECITED BY ALL.

APPROVE AGENDA TO BE DISCUSSED IN ANY ORDER - MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO APPROVE THE AGENDA TO BE DISCUSSED IN ANY ORDER. CARRIED.

APPROVAL OF MINUTES FROM PREVIOUS MEETING(S) - MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO APPROVE MINUTES OF JANUARY 20, 2023 AND JANUARY 17, 2023 MEETINGS. CARRIED.

CITIZEN COMMENTS OR CONCERNS PLUM SKI-TERS / MADELINE CONRAD TALKED REGARDING THEIR POSSIBLE REQUEST FOR AS TEMPORARY BEER LICENSE.

WILL MAINES - CEMETERY DIVISION IN STAR LAKE IS DONE. NUMBERS ON CORNER AND ROWS WILL BE MARKED. ALEXANDER PROPERTY OFF OF DEWITT AND N COULD BE LOTTED OFF. THIS WILL BE UP TO THE ELECTORS. CANNOT TOUCH THE SETBACK AREA. FROM SETBACK TO SMITH STREET WE COULD GET AROUND 5 LOTS. DISCUSSION OF CEMETERY INFO BEING TAKEN CARE OF AT CEMETERY COMMISSION. CONTINUED DISCUSSION ON PROPERTY. TOWN ELECTORS CAN DECIDE ON THIS LOTTING OFF OF THE PROPERTY.

DISCUSSION AND ACTION ON THE FOLLOWING:

APPROVAL OF ACCIDENT CLAIM AND RENTAL CLAIM OF KELLY WHEELER - OUR PLOW HIT HER VEHICLE. ESTIMATE \$11,117.12 VEHICLE REPAIRS. RENTAL COST IS \$1155.75. THERE IS SUPPOSEDLY AN ACCIDENT REPORT BY THE SHERIFF'S DEPT. BUT WE DO NOT SEEM TO HAVE A COPY. WE WILL GET A COPY ASAP. WE HAVE NOT TURNED THIS INTO OUR INSURANCE. **MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO CALL A SPECIAL METING WHEN WE GET A COPY OF THIS. CARRIED.**

APPROVAL OF SAYNER CEMETERY PLOT 125 SEC H TO STUART HAMPSON -MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO SELL PLOT 125 SEC H TO STUART HAMPSON. **CARRIED.**

APPROVAL TO GRANT PICNIC BEER & WINE LICENSE(S) TO THE PLUM-SKI-TEERS SKI CLUB - WILL MAINES EXPLAINED WE WOULD LIKE SOMETHING IN WRITING ON HOW IT WOULD BE HANDLED, PROOF OF INSURANCE AND BARTENDERS. IS DNR OKAY WITH BEER SOLD ON STATE LAND?. DNR HAS TO NEGOTIATE LAND USE AGREEMENTS AS THEY HAVE EXPIRED. THERE IS A NEW MANAGER OF THE STATE FOREST. NEED TO SET UP A MEETING WITH NEW MANAGER. MADELINE WORKING WITH PLAN COMMISSION. ASKING FOR THIS BECAUSE OTHER CLUBS ARE SELLING AT THEIR SHOWS AND THIS CAN MAKE THEM MONEY. PEOPLE BRING BEER PRESENTLY. HAVE LARGE TOURNAMENTS COMING HERE. WOULD LIKE TO CREATE ANOTHER STREAM OF REVENUE. WILL MAINES WILL CHECK WITH THE STATE TO SEE IF THIS IS ALLOWED. WOULD LIKE A LOT OF SUPPORT FOR THE TEAM AS THEY BRING A LOT OF PEOPLE TO THE AREA. CAN WE WORK TOGETHER TO COME UP WITH A SOLUTION? SCHMIDT CONCERNED THAT THE DNR WOULD HAVE SOMETHING TO SAY ABOUT THIS - FIND OUT AN ANSWER. CONCERNED WITH INSURANCE POLICY. WILL TO CONTACT STATE DNR. **MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO TABLE TILL WE GET THE ANSWERS. CARRIED.**

ARPA FUNDS REQUEST FOR BROADBAND, ON PROPOSED CONTRACT WITH CHARTER FOR BROADBAND

COVERAGE MADELINE CONRAD - THERE IS A RURAL GRANT COVERING THE MAJORITY OF OUR AREA WHICH CHARTER IS IN CHARGE OF. MOST AREAS ARE COVERED. CHARTER AND ARDOF COVERING A MASS AMOUNT OF THIS. TOTAL BUILD FOR FIBER TO EACH HOUSEHOLD IS \$131,000. CHARTER COST IS \$80,000. TOWN TO COME UP WITH \$50,000. OTHER COMMUNITY MEMBERS ARE PARTICIPATING ALONG WITH MARSHFIELD WHO HAS PROMISED \$10,000. WITHOUT MARSHFIELD \$40,800 IS NEEDED. OTHER TOWNS HAVE HAD TO CONTRIBUTE OVER A MILLION. POSSIBLY FULL INSTALLATION BY END OF 2023. AMOUNT COULD BE LESS. TOWN CONTRIBUTION IS FIGURED WITHOUT GOING FOR A GRANT. PROBABLY WOULD BE \$40,818 IN A 2 YEARS. WE ARE WAITING ON A CONTRACT. THE \$40,818 INCLUDES THE ARPA FUNDS. LOOKING AT BUDGETING THIS IN THE NEXT BUDGET CYCLE. WE NEED TO COMMIT TO IT NOW, FUNDING TO COME LATER. **MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO APPROVE ENTERING INTO AGREEMENT WITH CHARTER ONCE WE GET THE CONTRACT AND PONYING UP IN THE FUTURE THRU THE BUDGET. CARRIED.** RASMUSSEN - GIVE THESE PEOPLE A LOT OF CREDIT. AWESOME JOB.

PLANNING COMMITTEE UPDATES (SEE ATTACHED) - CHUCK RASMUSSEN - 7 POINTS - PUBLIC ACCESS TO REST ROOMS - THIS NEEDS TO BE ON THE FOREFRONT FOR THE PARK AREAS AND PATHWAYS. NEED PLAN. NOTHING HAS BEEN BUDGETED.

2ND POINT - LAND USE AGREEMENTS - SHOULD COMMITTEE BE INVOLVED WITH WANTS OR NEEDS OF SKI CLUB ETC? DOES TOWN WANT PLAN COMMISSION TO DO LEG WORK ON THIS? WILL MAINES WILL FIND OUT FROM CORRESPONDENCE WITH DNR. PLAN COMMISSION CAN DO SOME OF THE NEGOTIATIONS AND WILL COME UP WITH A PLAN FOR LAND USE AGREEMENTS. THEY WILL HAVE TO WORK WITH THE CLUBS. THEY WILL REPORT BACK TO THE TOWN BOARD.

3 - DEFINE EXPECTATIONS AND STRUCTURE CREATING SOP OF CURRENT PLANNING COMMITTEE. WHAT ARE PLAN COMMITTEE RULES? MOST OF THIS IS DEFINED IN STATUTES. WILL BE CHECKING WITH THE WTA.

4 PARTICIPATION IN REC PLAN -

5 PUBLIC PARTICIPATION FOR COMPREHENSIVE PLAN -

2 RESOLUTIONS BEFORE THE BOARD. WILL BOTH BE PUT ON NEXT TOWN MEETING.

6 - REACH OUT TO MC NAUGHTON TO USE CREWS. TRAMPERS TRAIL IS BLOCKED UP. COULD TAKE UP TO A YEAR TO GET MC NAUGHTON CREW. ASKING BOARD FOR AUTHORIZATION TO REACH OUT TO THEM.

7 TAP NEED AGREEMENT FOR SUPPORT TO PROCEED WITH APPLICATION WHICH IS TIME SENSITIVE.

MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO GIVE CHUCK PERMISSION TO PROCEED WITH TAP AGREEMENT (TRANS ALTERNATIVES PROGRAM). NO ACTION. **MOTION BY RASMUSSEN, 2ND BY SCHMIDT TO TABLE. CARRIED.**

ALL WILL BE ON MEETING NEXT THURSDAY. MEETING WILL BE ON THURSDAY THE 23 RD AT 2

APPROVAL OF MONTHLY VOUCHERS: \$1,018,812.30 , CHECK NUMBERS 21091 - 21150 FROM NOW ACCOUNT FOR \$973,095.42, AND CHECKS 1244 - 1246 FROM PAYROLL ACCOUNT FOR \$45,716.88. INCLUDES DIRECT DEPOSIT AND EFT PAYMENTS. **MOTION BY SCHMIDT, 2ND BY RASMUSSEN TO APPROVE CLAIMS IN THE AMOUNTS. CARRIED.**

ADJOURN 6:09 P.M.

DEBRA A. BROWN, CONSULTANT

MINUTES

Special Town Board Meeting February 23, 2023 – 2PM

Roll Call: Present – K Rasmussen, W Maines, G Schmidt (via zoom)

In attendance: C Rasmussen, Nemec, S Donahoe, J Eliason, S & L Zaruba

Approve Agenda – Motion by K Rasmussen, seconded by G Schmidt – carried

Citizen Comments – C Rasmussen- Suggested the Town Board contact the DOT regarding Hwy 155 resurfacing project. Suggested the Town Board contact affected businesses concerning adjoining parking areas that could be repaired at the same time at their expense.

Wheeler-Plow truck claim – After reviewing police accident report, Board decided the Town was obligated to pay the claim and rental charge for a loaner car. Discussion on whether to claim with Town insurance or pay from Town funds. Motion made by K Rasmussen, 2nd Schmidt to pay claim from account 53300 (highway vehicles). Vehicle repair estimate is \$11,117.12, car rental is \$1,155.75. Motion carried

Usage of Community restrooms as “open to the public” Discussion on Planning Committee’s request that the Town Board take action on opening the restrooms for public use. This would require gating rest of building to provide entrance to the building and security system. No cost figures or policy/procedure was available for comment. Additionally, discussion about constructing a permanent facility adjacent or near the Town park might be more viable, and a long term fix. Motion by K Rasmussen, 2nd by Schmidt to table until a future date. Motion carried

Land Use Agreements – Discussion to allow the Planning Committee to update agreements with the DNR and include User groups to participate in process including Town Chairman.

Motion made by K Rasmussen, 2nd Schmidt to: Approve the Planning Committee begin process of updating current DNR land use agreements and Committee will present revised agreements to the Town Board for approval” Motion carried

Discussion and then approval by the Town Board to approve the resolution for public participation in the Long-range Comprehensive Plan. Motion to approve Rasmussen, 2nd Schmidt, motion carried

Discussion and then approval by the Town Board to approve the resolution for public participation in the “Five Year Recreational Plan”. Motion to approve Rasmussen, 2nd Schmidt, motion carried

Discussion and then approval to allow Planning Committee to contact McNaughton Correctional Facility for availability and costs to hire crews for brushing various tramper’s trails throughout the township
Motion to approve Rasmussen, 2nd Schmidt, motion carried

Discussion and then approval to allow the Planning Committee to complete, review, and submit the application with TAP (Transportation Alternatives Program). This is a 80/20 cost split program. No obligation on the Town’s part at this time if application is accepted. Motion by Rasmussen, 2nd Schmidt, to approve, motion carried

Adjourn 2:54pm

R Klager -Clerk/Treasurer Feb 24, 2023

Resolution for the Adoption of a Public Participation Plan (PPP)

THE TOWN OF PLUM LAKE DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Town is updating its Comprehensive Plan as outlined in Wisconsin Statutes; and

WHEREAS, public participation is critical for the development of a plan; and

WHEREAS, it is necessary for the Town Board to approve a process to involve the public in the planning effort;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does approve and Authorize the Public Participation Plan as attached to this resolution.

I, R. Kasper Clerk, do hereby certify that the forgoing resolution was duly adopted at a Town Board meeting, held at the Town Hall on the 23th. Day of Feb/2023 at 2:30 p.m.

Town of Plum Lake Public Participation Plan (PPP)

The Town of Plum Lake recognizes the importance of public participation in the planning process. As such, a goal during the comprehensive planning process will be to inform and involve the public in the planning process.

I. Plan Development

Throughout the planning process, the Planning Committee will provide oversight for the update of the Comprehensive Plan. The Planning Committee will also recommend adoption of the Public Participation Plan to the Town Board.

The Public Participation Plan will incorporate the following:

1. All meetings for the planning process will be posted and open to the public.
2. Plan related materials will be available at the Town Hall for review by the public.
3. The draft plan and maps will be available on a website for review by the public.
4. A public hearing will be held to solicit comment from the public.
5. The Comprehensive Plan will be distributed as outlined in state statute.

The Planning Committee will review and recommend adoption of the Comprehensive Plan to the Town Board.

II. Implementation, Evaluation, and Update:

The Comprehensive Plan will be used as a general guideline for development in the Town. The plan will support the existing zoning and other regulations that the Town has in place.

As with all plans, it is critical for the Comprehensive Plan to be maintained and updated on a regular basis to keep it current as things change.

Any planning process is subject to change, and this public participation plan is no different. Over the planning period the process may vary from that presented.

Resolution for the Adoption of a Public Participation Plan (PPP)

THE TOWN OF PLUM LAKE DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Town is updating its Recreation Plan as outlined in Wisconsin Statutes;
and

WHEREAS, public participation is critical for the development of a plan; and

WHEREAS, it is necessary for the Town Board to approve a process to involve the
public in the planning effort;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does approve and
Authorize the Public Participation Plan as attached to this resolution.

I, RKLAWAR Clerk, do hereby certify that the forgoing resolution was duly adopted at a
Town Board meeting, held at the Town Hall on the 23th. Day of FEB/2023 at 2³⁰ p.m.

Town of Plum Lake Public Participation Plan (PPP)

The Town of Plum Lake recognizes the importance of public participation in the planning process. As such, a goal during the recreation plan planning process will be to inform and involve the public in the planning process.

I. Plan Development

Throughout the planning process, the Planning Committee will provide oversight for the update of the Recreation Plan. The Planning Committee will also recommend adoption of the Public Participation Plan to the Town Board.

The Public Participation Plan will incorporate the following:

1. All meetings for the planning process will be posted and open to the public.
2. Plan related materials will be available at the Town Hall for review by the public.
3. The draft plan and maps will be available on a website for review by the public.
4. A public hearing will be held to solicit comment from the public.
5. The Recreation Plan will be distributed as outlined in state statute.

The Planning Committee will review and recommend adoption of the Recreation Plan to the Town Board.

II. Implementation, Evaluation, and Update:

The Recreation Plan will be used as a general guideline for development in the Town. The plan will support the existing recreational opportunities that the Town has in place.

As with all plans, it is critical for the Recreation Plan to be maintained and updated on a regular basis to keep it current as things change.

Any planning process is subject to change, and this public participation plan is no different. Over the planning period the process may vary from that presented.

March 14, 2023

A meeting of the Town Board of the Town of Plum Lake was called to order at 2 p.m. at Plum Lake Town Hall.

Open meeting Verification - this meeting notice has been duly made and posted at the Plum Lake Town Hall in Sayner and at the Sayner US Post office this 10th day of March, 2023 and posted on the Town of Plum Lake website at www.townofplumlake.com

Roll Call: Town Chairman Maines, Supervisor Schmidt (phone), Supervisor Rasmussen. Also Bob Klager, Clerk/Treasurer and Debbie Brown, Consultant.

Approve Agenda to be discussed in any order

Formal approval of immediate acceptance of resignation without conditions of Greg Victor, Public Works Crew

Adjourn to closed session according to Wisconsin Statute 19.85 1-b-c

(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held. © Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- A) Discussion with applicant for Public Works crew opening
- B) Discussion of Town Employees wages and job performance

Motion by to return to open session to act on matters discussed in closed session should any action be necessary

Adjourn

Debra A. Brown
Consultant

March 14, 2023

A meeting of the Town Board of the Town of Plum Lake was called to order at 5 p.m. at Plum Lake Town Hall.

Open meeting Verification - this meeting notice has been duly made and posted at the Plum Lake Town Hall in Sayner and at the Sayner US Post office this 10th day of March, 2023 and posted on the Town of Plum Lake website at www.townofplumlake.com

Roll Call: Town Chairman Maines, Supervisor Schmidt (phone), Supervisor Rasmussen. Also Bob Klager, Clerk/Treasurer and Debbie Brown, Consultant.

Pledge of Allegiance

Approve Agenda to Be Discussed in Any Order

Approval of minutes from previous meeting(s)

Citizen comments or concerns

Discussion and Action on the following:

Park playground upgrade report (equipment, installation, grounds)

Initiate discussion on feasibility of construction of permanent public restrooms in the Town park

EMS Oneida County Intercept service and increased costs

Approval of the Sayner-Star Lake Street Fair Aug 6, 2023 and closure of Hwy 155 and Cnty N per DOT permission 8am to 5pm

Approval of the 6th annual PL Lions Hop-a-long April 8, 2023 7:30am to 2pm

Conveyance of 270sq ft of Town land to WISDOT in reference to HWY 155 resurfacing Project ID 9205-03-20, Parcel #6

Acceptance of possible fine for illegal construction at a Plum Lake residence Chairman report on wake boat public meeting in Boulder Jet last week.

In what capacity is D Brown to continue after the April election

Approval of Monthly Vouchers

Adjourn

Debra A. Brown
Consultant

Annual Meeting

Tuesday, April 18, 2023, beginning at 6:00 pm

1. **Calling the Meeting to Order:**

The meeting was held at the Town Hall in Sayner and was called to order at 6:00 pm by Chair Maines. Chair Maines read a statement and a poem and handed the gavel over to incoming Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. **Roll Call:**

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 29 other people were present, and 4 participating via Zoom.

3. **Pledge of Allegiance**

The pledge of allegiance was recited.

4. **Recognition of Will Maines:**

Chair Postuchow thanked former Chairman Maines on behalf of the Town Board and the Town by presenting him with a plaque.

5. **Approve Minutes of the 2022 Annual Meeting:**

Deb Seeger made a motion to accept the 2022 Annual Town Meeting minutes from May 10, 2022. Gail Nardi seconded the motion. **Motion carried.**

6. **Approve Fiscal Year 2022 Annual Report:**

No questions regarding the 2022 fiscal year report were asked. Deb Seeger made a motion to accept the Fiscal Year 2022 Annual Report. Sheehan Donoghue seconded the motion. **Motion carried.**

7. **Reports:**

A. **EMS:**

Kevin Rasmussen stated that 2022 was a busy year. The 2022 Annual Report of the Plum Lake EMS was available and is on file. Currently they have more than 10 staff. The Reading Heroes Program will be held in 2023. They are hoping to have a Bike Rodeo in 2024 and to have an Open House every two (2) years.

B. **Fire Department:**

A handout was available and is on record. Jeremy Arnold, Fire Chief, stated that they currently have 13 members, but are still looking for new members. They have their first Junior Firefighter. Discussed Knox Box for Fire Departments, which is a box outside a home that has a key so that a door would not need to be knocked down in an emergency. Arnold stated that at some point they will be asking the Town for a \$34,000 loan to cycle-out old gear.

C. **Public Works:**

A handout was available and is on file. Jeremy Arnold was rehired in January as the Supervisor of Public Works. A discussion was held regarding the number and types of trucks owned and their purposes. Deb Seeger questioned if the Town maintains the bike paths. Arnold responded that falls within Parks and Grounds of the Town. Arnold also stated that they would like to begin addressing trees that are too close to the blacktop.

D. **Broadband Committee:**

A handout was available and is on file. Madeline Conrad, Chair of Broadband Committee, stated that initially it was thought that it would cost millions of dollars to bring broadband to

the entire community. Charter/Spectrum is laying fiber faster than anticipated, and hope to have fiber laid by October, 2023, for the downtown area, and the rest of the Town by December, 2023. Approximately \$40,000 will be needed from the Town to pay for the project. They are still waiting for a contract from Charter/Spectrum, but it should be arriving soon. The biggest need from the community is easements, which could help lower the cost.

E. Chamber of Commerce:

Jessica Drallmeier, President of Chamber of Commerce, stated that they work with the Wisconsin Department of Tourism and Vilas County Tourism. The Chamber cannot afford an Executive Director at this time, so they are volunteer based. To date, there are 45 business members, and 13 Friends of the Chamber. There are currently five (5) strong chamber-sponsored events.

F. Library Committee:

A handout was available and is on file. Emilie Braunel, Library Director, stated that the FORK Pantry has the most usage of the area FORK Pantries. EverGood Farms will not be offering delivery to the library this summer. Transparent Language is available through the library and offers over 100 languages and KidSpeak. The libraries 2023 theme is Reading is so Delicious. Braunel stated that they are currently 2nd in circulation, behind Eagle River. They are now a fine-less library. This summer they will offer a Passport Program, and a Wisconsin State Park Day Pass Program.

G. Lakes Committee:

A handout was available and is on file. John Richter stated that the Rusty Crawfish population is declining on Plum Lake. There are currently eight (8) people on the Lakes Committee and anyone who is interested can attend their meeting.

H. Cemetery Committee:

Will Maines stated that two (2) acres were purchased for the Star Lake cemetery and about one (1) acre is complete. Numbered markers will be installed in July, 2023. Sheehan Donoghue stated that both the Sayner and Star Lake cemeteries allow above ground monuments (versus flush), and that they are looking at placing a columbarium in Sayner and possibly in Star Lake. Maines stated that Columbariums range in price (depending on size), and that you buy a box (similar to a vault) to hold an urn. This will extend the life of the cemetery.

I. Planning Committee:

A handout was available and is on file. Shane Zaruba stated that they are a new committee and looking for another volunteer for the committee. They are currently working on a Comprehensive Plan, and hope to have a hearing in June for a Recreation Plan.

J. Sayner Barnstormers – ATV/UTV:

Dennis Horan stated that there is finally grant money to begin working on an ATV/UTV trail system. Vilas County Forestry, Recreation and Land filed for the grants because the DNR did not have any funds available. Plum Creek will be the start, then Birch Springs, and then Lost Lake. Todd Bierman from Vilas County stated that they were given parameters from the DNR, and the first grant will be for Birch Spring, which is just under a mile. This is currently being reviewed for a storm water permit before the DNR will “bless” it. The DNR also gave parameters from Lost Lake Road to County K, which is 7.5 miles in length. These are the same routes that the Town approved back in 2018. Both of these trails are currently snowmobile trails. Chair Postuchow stated that there is a sunset clause of two years in the proposed ordinance for ATV/UTVs. Jason Molle, Recreation Office for the Vilas County Sheriff’s Department stated that if anyone sees something illegal they should get as much information as possible (description of ATV and driver, license number, etc.) and report it to the Sheriff’s Office.

8. Citizen Comments:

A. Outdoor Bathroom:

Sheehan Donoghue stated that she felt an outdoor bathroom was necessary for events, park, bike path, etc. There was a possible use of the Community Center bathrooms for approximately \$10,000. She asked that bathrooms be seriously considered by the Board. Supervisor Rasmussen has researched into this, including a sliding gate and key card with a closer for the Community Center door. Also, a camera system would be needed (i.e. Ring). He stated that \$10,000 was for materials, not labor, and that this would be a band-aid until something more permanent could be found. Shane Zaruba would like all options discussed before any type of vote. Will Maines stated that the Town would need to vote for a new building. An informal vote of the attendees was fairly even between an immediate solution versus a more permanent solution. Ida Nemek stated that Porta-potties would be available this summer.

B. Change Street Lights from Sodium to LED:

Chair Postuchow stated that the Town had received a proposal from WPS to change the street lights from sodium to LED, which will be discussed at the next Town Board Meeting.

C. Statement of Policy Regarding Quorum Issues:

Chair Postuchow read a statement of policy regarding possible quorum issues.

D. Resurfacing Main Street:

Chuck Rasmussen stated that the Wisconsin DOT is planning on resurfacing Main Street in Sayner (Hwy. 155) next summer. Their current plan only mills and resurfaces the center 24". It does not pave or repair just south of Eliason and Lake Streets. He is suggesting that the Town Board request an estimate to complete the work. His concern is that the Planning Committee will be evaluating biking and walking around the community and that includes the paved shoulders. Also, aesthetically, he feels that the Town Board should consider requesting an estimate from the DOT.

9. Set the Next Meeting:

Chair Postuchow set the next meeting for Tuesday, April 16, 2024.

10. Adjourn:

Deb Seeger made a motion to adjourn the meeting at 8:27 pm. Sheehan Donoghue seconded the motion. **Motion carried.**

These minutes were taken at the Annual Meeting of the Town of Plum Lake held on the 18th day of April, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, April 18, 2023, beginning at 8:35 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 8:35 by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 6 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Supervisor Rasmussen made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion carried.**

5. Approval of minutes from previous meeting(s):

Supervisor Eliason made a motion to approve the meeting minutes from the March 14, 2023, meeting at 2:05, and the March 14, 2023, meeting at 5:00 p.m. Supervisor Rasmussen seconded the motion. **Motion carried.**

6. Citizen comments or concerns:

No citizen comments or concerns were given.

7. Discussion and Action on the following:

A. Report and approval of temporary liquor license – “InSayner” Bike Race Update – June 10, 2023

Dan Trapp stated they are hoping for 125 to 150 racers. Trapp would like the dump gate opened by the Town Shop. Jeremy Arnold (Public Works/Fire Chief) will ensure that this gate is opened. Trapp also requested that hose be hooked up by the Fire Department. Arnold stated that a hose would be made available. Trapp requested that the Community Building be available at 10:00 am. It will be scheduled from 7:00 am until 5:00 pm. Michael Brooks will check out a key card for the Community Building. A sign announcing the event will again be placed on the fence area by the Town Hall. Trapp stated that Plum Vitae Road will have two (2) crossings. Supervisor Rasmussen stated that this would require some type of signage. Trapp requested a letter of support to be used to apply for grants. Supervisor Rasmussen stated that this would need to be added to a future Town Board agenda. Supervisor Rasmussen made a motion to approve a liquor license for the InSayner bike Race on June 10, 2023. Supervisor Eliason seconded the motion. **Motion carried.**

B. Dusk to Dawn Area Lighting on Recreation Building, adding a fixture and converting to LED:

We currently do not have a quote on this potential project. Supervisor Rasmussen made a motion to table this until the next meeting. Supervisor Eliason seconded the motion. **Motion carried.**

C. Fire Inspections for Short Term Rental Units:

After discussion regarding permit costs, Fire Chief’s time, and availability of home owners, Supervisor Rasmussen made a motion to table this until it can be placed on a future agenda and discuss all steps involved. Supervisor Eliason seconded the motion. **Motion carried.**

D. Additional Camera on Town Garage facing the recycling and fuel tank areas:

Arnold stated that an additional camera similar to the current camera would cost approximately \$1,000 without installation. Arnold suggested purchasing two (2) Google Nests at a cost of approximately \$90 each. The video would then be stored to the “cloud” for 10 days at a cost of \$10-\$11 per month. The Google Nests will be placed inside facing out through the window and will begin recording once motion starts and will stop recording when no motion is detected. Supervisor Rasmussen made a motion to purchase two (2) Google Nest devices with a wi-fi contract. Supervisor Eliason seconded the motion. **Motion carried.**

E. WPS Street Lighting Contract – evaluating and converting to LED from Sodium:

Chair Postuchow attempted to call WPS with questions but was unable to reach them. Chair Postuchow felt there was not enough information at this time to make a decision. Supervisor Eliason made a motion to table this item until concrete numbers are received from WPS. Supervisor Rasmussen seconded the motion. **Motion carried.**

F. Mailbox Repair from Snow Plow Damage relative to mailbox placement:

Arnold stated that in the past if the blade hits the mailbox the Town has replaced it. Often if the mailbox is not shoveled out, it cannot be seen by the plow drivers. Supervisor Rasmussen

made a motion to revisit this and develop a policy to present at the May Town Board meeting. Supervisor Eliason seconded the motion. **Motion carried.**

G. Handbook Workshop – Establish Date:

Treasurer Klager will email a copy to the Board members. Supervisor Rasmussen made a motion to table until the Char decided to place it back on the agenda. Supervisor Eliason seconded. **Motion carried.**

H. Approval of “Statement of Policy” regarding quorum issues:

A statement of policy was read at the Annual Town meeting (and is on file) regarding quorum issues. Supervisor Rasmussen made a motion to approve statement of policy regarding quorum issues as read at the Annual Meeting. Supervisor Eliason seconded the motion. **Motion carried.**

I. Use of Ball Field on July 4th for Car Show from 11 am–3 pm - Sponsor Lions Club:

Will Maines is requesting use of the ball field on July 4th for a Classic Car Show that would be from 11 am-3 pm. He stated many of the cars would also participate in the parade. A discussion was held regarding a helicopter scheduled to land in the ball field that may blow grass and dirt around. Supervisor Rasmussen made a motion for the Lions Club, in conjunction with the Fire Department, to use the ball field for a Car Show on July 4th. Supervisor Eliason seconded the motion. **Motion passed.**

J. Approve adding Jackey Postuchow and Jona Eliason to bank signature cards. Delete Will Maines and Gary Schmidt as check signers. Delete Will Maine’s Town credit card, and apply for Town credit card for Jackey Postuchow:

Supervisor Rasmussen made a motion to approve Chair Postuchow and Supervisor Eliason for bank signature cards, to delete Will Maines and Gary Schmidt as check signers, and to delete Will Maines Town credit card in one month and apply for a Town credit card for Chair Postuchow. Supervisor Eliason seconded the motion. **Motion passed.**

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve vouchers designated at \$103,515.96, checks #21196-21252. Supervisor Rasmussen seconded the motion. **Motion passed.**

9. Adjourn:

Supervisor Rasmussen made a motion to adjourn the meeting at 9:31 pm. Supervisor Eliason seconded the motion. **Motion carried.**

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 18th day of April, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, May 9, 2023, beginning at 5:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 17 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Supervisor Rasmussen made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion carried.**

5. Approval of minutes from previous meeting(s):

Supervisor Eliason made a motion to approve the meeting minutes from the April 18, 2023, meeting without changes. Supervisor Rasmussen seconded the motion. **Motion carried.**

6. Citizen comments or concerns:

Mary Schilling asked if the hours for the Stump Dump could be posted. The Brush Dump is open 24/7 from April 15-November 15. This information will be posted on the Town website and the Town electronic board.

7. Discussion and Action on the following:

A. Oneida Intercept

Supervisor Rasmussen stated that the current rate is \$300 from Aspirus, and the intercept will be another \$400. The patient/their insurance may pay as much as \$700. If Med 5 is called to cover a call, that cost would come from the Town's budget. Chair Postuchow made a motion to accept the agreement with Oneida Intercept. Supervisor Eliason seconded the motion. **Motion carried.**

B. Adoption of Wisconsin Municipal & Related Records General Records Schedule:

Clerk Lechner spoke about the need to discard unnecessary information and a discussion was held. Supervisor Rasmussen made a motion to accept and adopt the Wisconsin Municipal and Related Records General Records Schedule. Chair Postuchow seconded the motion. **Motion carried.**

C. Approve Power from the Recreation Building to the Pavillon:

There are some funds due from the project last year. Tim Clark, Contractor, stated that a permit from the State of Wisconsin is now necessary, and that the cost of this permit is not included in the estimate. He stated that everything will need to be brought up to code, including the barbeque pit and the scoreboard. He instead recommended hooking up power from the Community Center to the Pavillion. Supervisor Rasmussen made a motion to pay the past balance of invoice 17763 of \$3,888.80 out of line 53323, which has a balance of \$4,911.05 before payment. Supervisor Eliason seconded the motion. **Motion carried.** Supervisor Rasmussen made a motion to start work on (Invoice) 660 in the amount of \$1,200 to reenergize the pavilion from line 55202, Park and Recreation. Supervisor Eliason seconded the motion. **Motion carried.**

D. Sayner-Star Lake Chamber – usage of signs and closure of Hwy 155 for the Street Fair:

Jessica Drallmeier, President of the Sayner-Star Lake Chamber, stated that over the last eight (8) years the Town has allowed the road closure and has assisted in posting detour sign, as well as allowed the use of tables and chairs from the Recreation building. Jessica will notify EMS, the Fire Department, and the Vilas County Sheriff's Office one week prior to the event. Supervisor Rasmussen stated that LifeLink will hopefully be bringing in their larger helicopter, and that the Wisconsin National Guard will be bringing two (2) vehicles for the "Touch-a-Truck." Supervisor Rasmussen gave approval for the assistance in placing detour signs, and the use of the tables and chairs from the Recreation Center.

E. Cemetery Committee Update/Goals:

Chair Postuchow stated that many current committees don't seem to have accountability or stated goals. The Cemetery Committee will be working on the Cemetery Rules and Ordinances. The members include: Chair Postuchow, Sheehan Donahue, Mary Schilling, and Nadean Stahl. **Motion carried.**

F. Resolution in Support for Transportation Alternative Program (TAP) Grant:

Chuck Rasmussen, Chair of the Planning Committee, stated that the Planning Committee submitted a TAP grant in March of 2023, and that one of the requirements was a resolution of support from the sponsoring body. It is necessary that the resolution of support be received

prior to the grant application being evaluated in June The TAP grant is up to a 80/20 split with the Department of Transportation (DOT) paying up to 80% (up to \$80,000), and the Town paying 20%. The grant would attempt to define/plan any non-motorized trails within the communities and define bike/hike opportunities between the communities. The Walking and Biking Circulation Study would take up to two (2) years, and additional money will need to be budgeted in 2024. Interim billing could be submitted prior to the entire project being completed. Bills would be paid by the Town in full and then reimbursed by the DOT. A budget of \$18,000 was established on line 56704 for 2023, and of that \$7,500 was to be used for this grant if selected. If the Town was not selected for the grant, then the funds could be used elsewhere. Supervisor Rasmussen made a motion to accept the Resolution in Support for a Transportation Alternative Program (TAP) Grant Application through the Wisconsin Department of Transportation 2022-2023 BIL Supplemental Transportation Alternates Program. Supervisor Eliason seconded the motion . **Motion carried.**

Town of Plum Lake, Vilas County
Resolution for Supporting a Walking and Biking Circulation Study Grant
Application
Through the Wisconsin Department of Transportation (WISDOT)
2022-2023 BIL Supplemental Transportation Alternatives Program (TAP)
Resolution #2023-003

Whereas, The Town of Plum Lake completed a Township wide survey in the summer of 2022, and received broad support to build a multi-use path between the communities of Sayner and Star Lake, and The Town supports a circulation study to improve walking and biking opportunities within the Town; and

Whereas, the Town of Plum Lake recognizes the benefits of creating a safe pedestrian and biking link between Sayner and Star Lake, and enhance walking and biking connectivity within the communities, and

Whereas, the Town of Plum Lake understands that WISDOT reimburse project sponsors for 80% of the approved project costs and the Town is committed to fund the remaining costs of the project; and

Whereas, The Town of Plum Lake hereby authorizes the Town of Plum Lake Planning Committee to act on behalf of the Town of Plum Lake to:

- Submit a TAP application and comply with all applicable laws, requirements, and regulations as outlined in the WISDOT 2022-2023 TAP application materials, and any other pertinent and applicable program and/or project documentation; and
- Submit signed documents; and
- Take necessary action to undertake, direct, and complete the approved project.

Therefore, Be It Resolved, that the Town of Plum Lake will comply with state and federal rules for the programs and infrastructure use to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Transportation approval in writing before any change is made in the use of the project site.

Dated: _____

Jackey Postuchow, Chair

Attest: Clerk

Kevin Rasmussen, Supervisor I

Jona Eliason, Supervisor II

G. Resolution in Support of the Town of Plum Lake Recreation Plan:

Chuck Rasmussen stated that the Planning Committee took the 1997 plan and updated the information, had an informational hearing, and then approved the Plan to be forwarded to the Town Board. The Plan identifies five (5) additional trails if a sponsor came forward, and that there currently was budgeted funds to assist sponsors with assistance. Chair Postuchow questioned what would happen if a sponsor was no longer able to maintain a trail. Chuck Rasmussen stated that the Town Board would decide to either step in, or contact the DNR. Cheryl Nelson, who is currently building a home in Star Lake, stated that she does not want the DNR involved in Trampler's Trail. The DNR will be attending the next Planning Committee meeting on May 15, 2023. Supervisor Rasmussen made a motion to accept the Resolution in Support of the Town of Plum Lake Recreation Plan. Chair Postuchow seconded the motion. **Motion carried.**

Town of Plum Lake, Vilas County
Resolution for Supporting the Town of Plum Lake Recreation Plan
Resolution #2023-004

Whereas, The Town of Plum Lake previously completed and approved a Town Recreation Plan; and

Whereas, the Town of Plum Lake recognizes the benefits of creating a recreation plan for activities within the Town, and maintain and enhance recreational opportunities within the Town, and

Whereas, the Town of Plum Lake understands the value of building enhancing, and maintaining recreational facilities within the Town; and

Whereas, The Town of Plum Lake hereby authorizes the Town of Plum Lake Planning Committee to act on behalf of the Town of Plum Lake to:

Whereas, the Town of Plum Lake had previously authorized the Town of Plum Lake Planning Committee to update the existing Town Recreation Plan.

Therefore, Be It Resolved, that the Town of Plum Lake does accept and adopt the Town of Plum Lake Recreation Plan submitted by the Town of Plum Lake Planning Committee, and will comply with state and federal rules for the programs and infrastructure use to the general public during reasonable hours consistent with the type of facility;

Dated: _____

Jackey Postuchow, Chair

Attest: Clerk

Kevin Rasmussen, Supervisor I

Jona Eliason, Supervisor II

- H. Approve the Appointment of Don Novak to the Planning Committee for a 3-year Term:**
Supervisor Rasmussen made a motion to Appoint Don Novak to the Planning Committee for a 3-year Term. Supervisor Eliason seconded the motion. **Motion carried.**
- I. Approve the Renewal of Deb Seeger to the Planning Committee for a 3-year Term:**
Chair Postuchow made a motion to approve the renewal of Deb Seeger to the Planning Committee for a 3-year term. Supervisor Eliason seconded the motion. Chair Postuchow asked how long the Committee is expected to exist. Chuck Rasmussen stated that when the Planning Committee has completed their goals it will be up to the Town Board if the Planning Committee should be dissolved. **Motion passed.**
- J. Special Liquor License Premises Change for the Plum Lake Golf Course:**
No discussion was held.
- 8. Approval of Monthly Vouchers:**
Supervisor Eliason made a motion to approve \$49,819.64 in disbursements. Chair Postuchow seconded the motion. **Motion passed.**
- 9. Adjourn:**
Supervisor Eliason made a motion to adjourn. Chair Postuchow seconded the motion. **Motion carried.** The meeting adjourned at 6:00 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 9th day of May, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Tuesday, May 23, 2023, beginning at 5:00 pm

- 1. Open Meeting Verification:**
The meeting was held at the Town Hall in Sayner and was called to order at 5:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.
- 2. Roll Call:**
Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 5 other people were present (1 was via Zoom).
- 3. Pledge of Allegiance**
The pledge of allegiance was recited.
- 4. Approve Agenda to Be Discussed in Any Order:**
Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion carried.**
- 5. Approval of minutes from previous meeting(s):**
Supervisor Eliason made a motion to approve the meeting minutes from the May 9, 2023, meeting with one change, which was a name correction from Tim Trollan to Tim Clark in 7(C). Supervisor Rasmussen seconded the motion. **Motion carried.**
- 6. Citizen comments or concerns:**
Gary Schmidt stated that the recent discussions regarding outdoor bathrooms and the mess in the parking lot would not have been necessary if building a new recreation building had been passed previously as bathrooms were included.
- 7. Discussion and Action on the following:**
 - A. Resurfacing of Main Street Aprons**

Chair Postuchow asked if there was a grant available. Chuck Rasmussen stated that there was not a grant. Chuck Rasmussen stated that the Wisconsin Department of Transportation (DOT) will be paving and will not be paving shoulders unless there is participation from the local government. The Town of Plum Lakes share would be \$23,600. Supervisor Rasmussen stated that this money could be budgeted in 2024. Chuck Rasmussen stated that he felt the amount was reasonable and that the DOT was covering 30% of the cost, but it does not include to the curb to the businesses. By late November or early December the businesses can reach out to get pricing if they are interested. Once Andrew Casper from the DOT is notified that the Town would like to proceed with the project an agreement will arrive with the cost. A discussion was held regarding the payment process. Chair Postuchow made a motion to accept a letter of commitment intent to follow through with these projects and then make sure that business owners have the opportunity to discuss with the bidder. Supervisor Rasmussen seconded the motion. **Motion carried.**

B. Discussion and Creation of a Policy Regarding Unbudgeted Expenditures:

A discussion was held about keeping a certain amount in the general funds to deal with unbudgeted items. It was ultimately decided that all unbudgeted items will need to go before the Town Board for approval.

C. Repair of Demo Site of Old Shop, Outdoor Toilets, and Fuel Containment Sites:

Jeremy Arnold, Public Works Supervisor, stated that the demo sites need to be fixed due to upcoming town activities. He has already compacted. He is seeking approval of 2-3 loads of black dirt (\$300-\$400 per truckload), and gravel (unknown amount) where the old shop was. He is anticipating gravel to cost \$6 per ton. He would like this completed by June 10, 2023, and is anticipating a cost of \$5,000-\$8,000. Chair Postuchow made a motion to have Jeremy and the Public Works Crew get gravel, black dirt, and keep the Board apprised as he goes and try to have it completed by June 10, 2023, and take the money from account 51605 Town Hall Maintenance. Supervisor Eliason seconded the motion. **Motion carried.**

D. Fire Department Equipment turnover Funding:

Jeremy Arnold, Fire Chief, is requesting a loan in the amount of \$25,000 for fire gear (quote attached). The gear has to be replaced every ten (10) years, and the current gear is legally outdated. The Fire Department has had two generous donations so far. The Fire Department will not be repaying the loan. Chair Postuchow asked how the gear was purchased previously. Supervisor Rasmussen stated that the current gear was purchased in 2008 with a NFPA grant. Jeremy stated that turnaround time is approximately six weeks. Supervisor Rasmussen made a motion to take out a loan for \$25,000 when needed to purchase turnout gear for the Fire Department. Chair Postuchow seconded the motion. **Motion carried.**

8. Adjourn:

Supervisor Eliason made a motion to adjourn the meeting. Supervisor Rasmussen seconded the motion. **Motion carried.** The meeting adjourned at 5:45 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 23rd day of May, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Meeting to Adjourn Board of Review

Thursday, June 1, 2023, beginning at 9:30 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:30 am by Town Board Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, the Town of Plum Lake website, and published in the May 17,

2023, edition of the *Vilas County News-Review*, as well as notice was given to the *The Lakeland Times*, WRJO, and WERL.

2. Roll Call:

Town Board Chair, Jackey Postuchow, Town Board Supervisor I, Jona Eliason, Town Board Supervisor II, Kevin Rasmussen, and Town Clerk, Kim Lechner.

3. Select a Chair for the Board of Review:

Jackey Postuchow made a motion to select Jona Eliason as the Chair of the Board of Review. Kevin Rasmussen seconded the motion. **Motion carried.**

4. Adjourn until August 22, 2023, at 3:00 pm:

Chair Eliason stated that the purpose of this meeting was to adjourn to a later date at which time the assessment role will be complete. Chair Eliason made a motion to adjourn the Board of Review until August 22, 2023, at 3:00 pm. Kevin Rasmussen seconded the motion. **The motion carried.** The meeting adjourned at 9:34 am.

These minutes were taken at the Board of Review meeting of the Town of Plum Lake held on the 1st day of June, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, June 13, 2023, beginning at 5:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 12 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

5. Approval of minutes from previous meeting(s):

Chair Postuchow made a motion to approve the meeting minutes from the May 23, 2023, meeting with two changes; correct the typo from Bey to By in 7(A), and change the cost of gravel from \$6 per pound to \$6 per ton in 7(C). Supervisor Eliason seconded the motion. **Motion approved unanimously.**

6. Citizen comments or concerns:

Jim Mortag questioned if there is any word on the ATV trails that have been proposed and passed years ago. He would like to see town roads, or some town roads opened. Chair Postuchow stated that as of two weeks ago the DNR engineer was on the final step, and that a Land Use Agreement with the snowmobile trails has to be redone because the agreement has to include ATV/UTVs as well. There is a meeting with the DNR on the 22nd at the Woodruff office Supervisor Eliason there is nothing on our immediate outlook right now to open town roads. Chair Postuchow also stated that the Department of Transportation would need to approve opening town roads. Jim Mortag asked for information regarding the upcoming DNR meeting Chair Postuchow stated that she would get more information. Don Novak also expressed wanting additional information

regarding the DNR meeting on the 22nd. This meeting will only concern the south access and not the entire proposed trail.

Chuck Rasmussen stated that he would like to make a statement when the Board was discussing Land Use Agreements. He also requested an update on Broadband. Kim Lechner stated that Charter/Spectrum is beginning to dig and establish the backbone, which is mostly through RDOF. Easements are needed from a handful of home owners and the Broadband Committee is waiting for those addresses and for a contract that the homeowners will need to sign.

Bob Klager, regarding item 7(A) on the agenda, would like the Board to enquire what the County anticipates will be the revenue in timber sales in the next 10 years and then compare that to the taxes the town is currently receiving. Once the land is sold to the County there will be no more tax collections, just timber revenue.

7. Discussion and Action on the following:

A. Vilas County Forestry, Recreation, and Land requesting a Letter of Support for purchase of land in Plum Lake

Chad Keranen, Forest Administrator for Vilas County, stated that 450 acres, mostly in the Town of Plum Lake is for sale. Vilas County showed interest and Chad received unanimous support from the Town of Conover for the purchase earlier this year. Since that time, the owner has taken 100 off-the-table (most of that in Plum Lake) and will be developing housing (sub division with 20 lots). The economic impact of the purchase was reviewed.

Municipalities receive 10% of timber revenue from Vilas County, which is about \$17 per acre. He received support from the full County Board last month with only one objection.

The County can purchase the land without support from the Town, but they would like to apply for the Knowles-Nelson Stewardship Grant, and the grant requires local support.

Supervisor Eliason will abstain from voting due to a conflict of interest due to the current owner of the property. Supervisor Rasmussen made a motion for a letter of support for this sale from the Town of Plum Lake. Chair Postuchow asked how many acres of this land is in Plum Lake. Chad stated 320 acres, which was originally more but then the 100 acres was removed. Chair Postuchow seconded the motion. **Motion approved unanimously.**

B. Closure of Eliason Street from 155 to Smith Street on July 4th from 1 am to 4 pm for a Car Show:

Jim Mortgag stated he and Don Elfstrom came up with the idea to bring more people into the town on the 4th of July. They were going to have the show in the (base)ball diamond, but there is a possibility that the helicopter will be landing so cars in the field might not be a good idea. As an alternative they spoke with Eliason's Lumber and Sayner Pub and would like the town to close Carl Eliason Street from 155 to Smith Street for the car show. They are expecting 65-70 cars in the show. Gary Kaphingst stated that originally the Town agreed to have the car show in the ballfield, but with the helicopter coming changes were made. Jeremy Arnold, Fire Chief, stated that he could just cancel the helicopter. Supervisor Rasmussen made a motion to deny the Permit Application. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

C. Closure and Parking Restrictions of Hwy. 155 from Kurtzweil to Lake St, and from Lake St. to Plum Lake Dr. on July 4th from 2:30 pm until 4:00 pm for the 4th of July Parade:

Gary Kaphingst stated that the Lions Club will be doing traffic control. Chair Postuchow made a motion to approve the Permit Application and the Application by Municipality for Permission to Detour State Trunk Highway Traffic changing from Carl Eliason St. to Froelich Dr. to County Road N West to Froelich Drive from Hwy 155 to County N West. Supervisor Eliason seconded. **Motion approved unanimously.**

D. DNR Land Use Agreement for Trammer's Trail with the Town of Plum Lake:

Chuck Rasmussen stated that if the town chooses not to be the signatory on the Land Use Agreement two things will happen: first of all the Star Lakers Club is an informal club that does not carry liability insurance policy and would not be eligible to sign the Land Use Agreement, so Trampler's Trail would no longer exist. Secondly, the recently approved Recreation Plan has a concept of the Town Board in cooperation with service clubs entering into these Land Use Agreements to establish trails. Chair Postuchow stated that at a Town Board meeting on August 13, 2002, it is stated that it is not the Board's intention to be responsible for this trail. Chuck stated that it is not the Star Lakers intent to have the Town take over the trail, but due to extraordinary circumstances (logging, wind, etc.), the Planning committee put money in their budget to bring in a group to clear the trail, and then the Star Lakers would continue with routine maintenance. Chair Postuchow stated that she would not support the Town having a Land Use Agreement for Trampler's Trail unless there was an agreement between the Town and the Star Laker's Club. Chair Postuchow stated that contracts with the Town will be necessary before the Town will proceed with Land Use Agreements with the DNR. Supervisor Rasmussen made a motion to table items D and E. Supervisor Eliason seconded. **Motion approved unanimously.**

E. DNR Land Use Agreement for State House Point with the Town of Plum Lake:

Supervisor Rasmussen made a motion to table items D and E. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

F. Approve Ida Nemec to the Library Board with the term ending December 31, 2024:

Supervisor Eliason made a motion to approve Ida Nemec to the Library Board with her term ending December 31, 2024. Chair Postuchow seconded the motion. **Motion approved unanimously.**

G. Confirm and Approve Fire Number/Address Permit Cost of \$100:

Supervisor Rasmussen made a motion assessing the fire numbers at a cost of \$100 per application. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

H. Increase Commercial Cost to \$20 per truckload for Brush Dump:

Chair Postuchow asked what the current cost is. Supervisor Rasmussen stated there is no contract and this was an agreement with the previous Town Chair and the cost was \$20. Supervisor Rasmussen questioned if the Town had ever received any money from this. Treasurer Klager stated that Lumber Jack was invoiced \$400 last year, and it has been paid. Supervisor Eliason asked how this was monitored. There was discussion about whether cameras are permitted on DNR property. Jeremy Arnold, Public Works Supervisor, stated that we don't want wood chips at the brush dump. Supervisor Rasmussen stated that something will need to be developed. Chair Postuchow made a motion to deny commercial \$20 per truckloads at the Brush Dump. Supervisor Rasmussen seconded the motion. **Motion approved unanimously.**

I. Cigarette License Approvals for the Period July 1, 2023 - June 30, 2024:

1. **Eliason Hardware, 2954 St. Hwy. 155, Sayner, WI**
2. **Sayner Mobil LLC, d/b/a Sayner Mobil, 2951 St. Hwy 155, Sayner, WI**
3. **Star Lake Store, 7697 County Rd K, Star Lake, WI**
4. **Plum Lake Golf Course, Inc., 3160 Clubhouse Rd., Sayner, WI**

Supervisor Rasmussen made a motion to accept the applications for cigarette licenses from Eliason Hardware, Sayner Mobil, LLC., Star Lake Store, and the Plum Lake Golf Course, Inc. Chair Postuchow seconded the motion. Supervisor Eliason abstained due to a conflict of interest. **Motion passed.**

**J. Liquor License Approvals for Period July 1, 2023 – June 30, 2024:
Class B Beer and Liquor Renewals**

1. **Sayner Pub Inc., d/b/a Sayner Pub, 2962 State Hwy 155, Sayner, WI, Taylor Klingaman, Agent**

2. KPWK Star Lake LLC, d/b/a Stillwaters Food & Spirits, 7914 CTH Rd K, Star Lake, WI, Kelley Pace, Agent
3. The Hillside Tavern & Grill LLC, d/b/a The Hillside Tavern & Grill, 8066 CTH Rd N, Sayner, WI, Achille Orłowski, Agent
4. Froelich-Carter Enterprises LLC, d/b/a Froelich's Sayner Lodge, 3135 Historic Lodge Rd., Sayner, WI, Carole Froelich, Agent

Supervisor Eliason made a motion to approve Class B Beer and Liquor Renewals for Sayner Pub, KPWK Star Lake LLC, Hillside Tavern & Grill, LLC, and Froelich-Carter Enterprises, LLC. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

Class B Beer Renewal

1. Plum Lake Golf Course, Inc, Plum Lake Golf Club, 3160 Clubhouse Rd., Sayner, WI, Shawn Savel, Agent.

Supervisor Rasmussen made a motion to accept the Class B Beer License Renewal for The Plum Lake Golf Course, Inc. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

Class A Beer and Liquor Renewal

1. Sayner Mobil, LLC, d/b/a Sayner Mobil, 2951 State Hwy 155, Sayner, WI, John Gulledege, Agent
2. Kurt Backhus, d/b/a Star lake Store, 7697 CTH Rd K, Star Lake, WI, Kurt Backhus, Agent
3. The Corner Store Sayner LLC, d/b/a The Corner Store, 3109 Razorback Rd., Sayner, WI, Mary Debilzen, Agent

Supervisor Eliason made a motion to approve the Class A Beer and Liquor Renewal for Sayner Mobil, LLC, Kurt Backhus, Star Lake Store, and The Corner Store, LLC. Chair Postuchow seconded the motion. **Motion passed unanimously.**

Class A Beer Renewal

1. Carl Eliason & Co., Inc., d/b/a Eliason Hardware, 2954 State Hwy 155, Sayner, WI, Jona Eliason, Agent.

Chair Postuchow made a motion to approve a Class A Beer License Renewal for Carl Eliason & Co. Seconded by Supervisor Rasmussen. Supervisor Eliason abstained from voting due to a conflict of interest. **Motion passed.**

Class B Liquor Original License Application

1. Plum Lake Golf Course, Inc, d/b/a Plum lake Golf Club, 3160 Clubhouse Rd., Sayner, WI, Shawn Savel, Agent.

Shawn Savel stated that they are seeking a liquor license not only to host weddings, but that they have on average 160 people per day who play golf between June 15 and September 15. He stated they will be serving liquor from a portable bar when they are open, which is typically June through mid-October depending on weather. Shawn stated the golf course would like to expand in the future and be able to offer more to their customers. He stated that the portable cart would be available to community members and the public. Chair Postuchow stated that if the public can come and have a Bloody Mary or an Old Fashioned and look at the lake, then she would make the motion to grant the Class B Liquor License. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

K. Approval of Operator's (Bartender's) Licenses:

1. Shannon Peskie
2. Benjamin Mayo
3. Michael Brooks
4. Dwight Kimber

Chair Postuchow made a motion to approve Shannon Peskie, Benjamin Mayo, Michael Brooks, and Dwight Kimber for Operator's Licenses. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

L. How to proceed with Operator's Licenses currently not set to expire on June 30th:

Clerk Lechner stated that not all Operator's License are set to expire on June 30th, and suggested either prorating the operator's licensing fee, or moving all expiration forward to June 30th. Supervisor Eliason made a motion for the Operator's Licenses currently not set to expire on June 30th to skip forward to June 30th of the next year until we can get uniform issuing of the licenses. Chair Postuchow seconded the motion. **Motion passed unanimously.**

M. Set a Public Hearing Date for the Town of Plum Lake comprehensive Plan:

Chuck Rasmussen stated that the Planning Committee is scheduled to meet on June 26th, and if they made a Resolution to present to the Board, and the Clerk is able to get the information to the Vilas County News-Review by June 30th, it would then be published on July 5th. Thirty days after the publication would be August 2nd. Chair Postuchow made a motion for the comprehensive plan hearing on August 3rd at 5:00 pm for Q & A, with the hearing to follow. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve the claims designated at \$79,410.87 with \$\$48,073.84 from the NOW account with check numbers 21272-21317 and \$31,337.03 from the Payroll account for check numbers 1257-1259. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

9. Adjourn:

Supervisor Eliason made a motion to adjourn. Chair Postuchow seconded the motion. **Motion passed unanimously.** The meeting adjourned at 6:31 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 13th day of June, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Thursday, June 22, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 2 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Chair Postuchow made a motion to approve the meeting minutes from the June 13, 2023, meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. Discussion and Action on the following:

A. Approve Temporary Class “B” Beer License for the Plum Lake Fire Department at the Duck’s Unlimited event on June 24, 2023:

Chair Postuchow made a motion to approve a Temporary Class “B” Beer License for the Plum Lake Fire Department at the Duck’s Unlimited event on June 24, 2023. Supervisor Rasmussen seconded the motion. **The motion passed unanimously.**

B. Approve Operator’s (Bartender’s) License for Jeremy Arnold

Chair Postuchow made a motion to approve the Operator’s License for Jeremy Arnold. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Amend Employees Policies:

Section I – Hours of Work

1. Supervisor Rasmussen made a motion to add sentence #2 as, “The supervisor has flexibility to adjust employee hours based on the weather and external conditions with the approval of the Town Board Chair.” Seconded by Supervisor Eliason. **Motion passed unanimously.**
2. Supervisor Rasmussen made a motion to strike the times of the breaks and make it one in the a.m. and one in the p.m. at the crew’s discretion. Chair Postuchow seconded the motion. **Motion passed unanimously.**
3. Chair Postuchow made a motion to change this to: “Employee shall be entitled to a mandatory thirty-minute lunch break each day”, and strike from Noon to 12:30 pm, and add, “The employee may not use the lunch break at the end of the day to leave early.” Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
4. Chair Postuchow made a motion to correct the spelling error of on-half to one-half and from his to their. Seconded by Supervisor Rasmussen. **Motion passed unanimously.**

Section II – Compensation

2. Supervisor Rasmussen made a motion to replace the entire paragraph with, “Employees have 26 pay periods per year (bi-weekly). They are paid Friday after the pay period ends. Employees shall submit their time cards to the town office at the close of each pay period.” Chair Postuchow seconded the motion. **Motion passed unanimously.**

Section III – Vacation Benefit

Supervisor Rasmussen made a motion to strike 3-1 through 3-10 and replace with the contents of the Town of Plum Lake PTO Benefit, and rename the section PTO Benefits. Chair Postuchow seconded the motion. **Motion passed unanimously.** Supervisor Rasmussen made a motion to add #7, which was previously stricken into the PTO benefits. Chair Postuchow seconded the motion. **Motion passed unanimously.** Supervisor Eliason made a motion to change hours in the second sentence to Hours. Chair Postuchow seconded the motion. **Motion passed unanimously.**

Section IV – Holidays

1. Chair Postuchow made a motion to add the day after Thanksgiving to #1 in Section 4 as a holiday. Supervisor Eliason seconded the motion. **Motion passed unanimously.**
3. Supervisor Rasmussen made a motion to correct the grammatical error from on to one in line 2, and adopt #3. Chair Postuchow seconded the motion. **Motion passed unanimously.**
4. Supervisor Rasmussen made a motion to add the following to section 4, #4:
Holidays Hours Pay
 - a. Holiday pay and hours received are based on a 40-hour week, or 2,080 hours per year.
 - b. All full-time employees will receive eight (8) hours pay at their current rate for all paid holidays.
 - c. All part-time employees will receive four (4) hours pay at their current rate for all paid holidays.

- d. Employees working a schedule of more than eight (8) hours per day have the option to make-up their hours by either working extra time on a different day during the week, or using PTO, not to exceed 40-hours for the week.
- e. This is to maintain equality of paid time off for all employees.
- f. Holiday hours do not count towards overtime.

Supervisor Eliason seconded the motion. **Motion passed unanimously.**

Section V – Sick Leave

Supervisor Rasmussen made a motion to strike Section V lines 1, 2, 3, 4, and 5. Chair Postuchow seconded the motion. **Motion passed unanimously.**

Section VI – Funeral Leave (now section V)

1. Chair Postuchow made a motion to replace husband, wife to spouse in line 2. Supervisor Eliason seconded the motion. **Motion passed unanimously.**
2. Supervisor Eliason made a motion to add #2 Section V, previously section VI, that Employee must provide proof of death upon request. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
3. Supervisor Rasmussen made a motion that only regular, full-time employees are eligible. Chair Postuchow seconded the motion. **Motion passed unanimously.**
4. Chair Postuchow made a motion to add #4 as “Funeral Leave does not count for the purposes of overtime calculation.” Supervisor Eliason seconded the motion. **Motion passed unanimously.**
5. Chair Postuchow made a motion to add #5 as “Additional unpaid funeral leave may be granted by the Town Chair.” **Motion passed unanimously.**

Section VII – Life Insurance & Workers’ Compensation (now Section VI)

- 2, Chair Postuchow made a motion to change the second sentence to: “All injuries or illnesses sustained as a result of the employee’s work shall be immediately reported (within 24-hours) to the town office.” Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

Section VIII – Retirement (now Section VII)

2. Supervisor Rasmussen will ask LOSAP (Length of Service Award Program through Fire and EMS) if this is necessary.

Section IX – Jury/Witness Duty (now Section VIII)

1. Supervisor Rasmussen made a motion for this to remain the same, except change his to their in the second line. Chair Postuchow seconded the motion. **Motion passed unanimously.**
2. Chair Postuchow made a motion to add the following for #2, “If the employee is not scheduled to work the employee would not receive Jury/Witness pay,” and #3, “Jury/Witness duty pay will not include meal or mileage allowance received,” and #4, “Jury/Witness duty pay does not count as hours worked in the calculation of overtime.” Supervisor Eliason seconded the motion. **Motion passed unanimously.**

Section X – Disciplinary Action (now Section IX)

- 2(a) Supervisor Rasmussen made a motion to add the following, “with a notation in the employees personnel file.” Supervisor Eliason seconded the motion. **Motion passed unanimously.**
- 2(b) Chair Postuchow made a motion to add that the town board meeting will be closed. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
3. Chair Postuchow made a motion to strike #4. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

Section XI – Grievance Procedure (now Section X)

- 1(c) Supervisor Eliason made a motion to strike “open or” from line 3. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

- 1(d) Chair Postuchow made a motion to add the following to #2(d): “Any written grievance filed under this policy must contain the following information:
 3. The name and position of the employee filing it;
 4. A statement of the issue involved;
 5. A statement of the relief sought;
 6. A detailed explanation of the facts supporting the grievance;
 7. The date(s) and the event(s) giving rise to the grievance;
 8. The identity of the policy, procedure or rule that is being challenged;
 9. The steps the employee has taken to review the matter, either orally or in writing, with the employee’s supervisor;
 10. The employee’s signature and the date.”

Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

Supervisor Rasmussen made a motion to enact as current policy the sections that were edited at this meeting as noted in the Town of Plum Lake Employee Policies. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

D. Develop Employee Handbook:

A meeting will be scheduled for Thursday, June 29, 2023, at 5:30 pm to review the draft Employee Handbook.

E. Revise and Adopt Appointed and Elected Officials Handbook:

Supervisor Rasmussen made a motion to table the Revise and Adopt Appointed and Elected Officials Handbook until one that is Wisconsin-related is provided to Board Members. Chair Postuchow seconded the motion. **Motion passed unanimously.**

7. Adjourn:

Supervisor Rasmussen made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 7:35 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 22nd day of June, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Thursday, June 29, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, and Clerk Lechner were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Rasmussen made a motion to table this item until the next meeting. Seconded by Chair Postuchow. **Motion passed unanimously.**

6. Discussion and Action on the following:

A. Review the proposed Plum Lake Personnel Policy Book, Forms, and Job Descriptions, dated April 30, 2021.

Discussion was held regarding changes to the proposed Plum lake Personnel Policy Book, Forms, and Job Descriptions, and that it will be reviewed at the next Town Board meeting scheduled for July 11, 2023.

B. Refer Proposed Plum Lake Personnel Policy Handbook, Job Descriptions, and Forms to Plum Lake Town Attorney for Recommendations.

The DRAFT will not be forwarded to the Town Attorney at this time.

7. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 7:58 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 29th day of June, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Tuesday, July 11, 2023, beginning at 10:30 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 10:30 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Jeremy Arnold, James Luebke, and Lynn Carlson were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Closed Session

A motion was made by Supervisor Eliason at 10:32 am to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or Wis. Stat. Section 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation to any person referred to in such histories or data, or involved in such problems or investigations. Seconded by Supervisor Rasmussen. **Motion passed unanimously.**

5. Return to Open Session

A motion was made at 1:44 pm by Chair Postuchow to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and/or Wis. Stat. Section 19.85(1)(f). The motion was seconded by Supervisor Eliason. **Motion passed unanimously.**

6. Closed Session Action

No action was taken.

7. Adjourn

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 1:45 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 11th day of July, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, July 11, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 9 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Chair Postuchow made a motion to approve the meeting minutes from the June 22, 2023, meeting. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Supervisor Rasmussen made a motion to approve the meeting minutes from the June 29, 2023, meeting. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

None.

7. Discussion and Action on the following:

A. Approval of Resolution in Support of Vilas County Land Acquisition of 320 Acres in the Town of Plum Lake:

Chair Postuchow made a motion to approve Resolution 2023-006, Support of Vilas County Acquisition of 320 Acres of Land in Sections 28 and 29, Township 41 North, Range 9 East. Supervisor Rasmussen seconded the motion. **Motion passed.** Supervisor Eliason abstained from the vote due to a conflict of interest.

RESOLUTION 2023-006

SUPPORT OF VILAS COUNTY ACQUISITION OF 320 ACRES OF LAND IN SECTIONS 28 AND 29, TOWNSHIP 41 NORTH, RANGE 9 EAST

Whereas, the Vilas County Forest is managed to protect its natural resources on a sustainable basis to satisfy the sociological and socioeconomic needs of present and future generations under multiple use concepts through the integration of forestry, wildlife, recreation, water, soil and endangered resources management practices; and

Whereas, Vilas County is actively working on acquiring productive forestland to add to the county forest; and

Whereas, the purpose of acquiring lands is to perpetually provide forest products to our local economy, revenues to the County, outdoor recreational opportunities to the public, and provide for the

most efficient administration of the Forest by consolidating and blocking lands within established County Forest boundaries; and

Now, therefore, be it resolved that the Town of Plum Lake supports the efforts of Vilas County to acquire 320 acres of land in the Town of Plum Lake for the purposes of forestry, conservation, and outdoor recreation.

Dated: _____

Jackey Postuchow, Chair

Attest: Clerk

Kevin Rasmussen, Supervisor I

Jona Eliason, Supervisor II

B. Lions Commitment to Pay for Utilities for Razorback/Memorial Park:

The Lions Club has not been billed for utilities in about two years. A bill was recently sent for approximately \$4,000 for those two years. Will Maines submitted information regarding the Lions Club and the property (see attachment). Chair Postuchow will meet with the Lions Club and come back to the Board with a proposed agreement for the \$4,000, and the future utility costs.

C. Approval of Raffle License for Fire Department:

Supervisor Eliason made a motion to approve the Town of Plum Lake EMS and Fire Department to go ahead and apply for a raffle license for the Fire Department. Chair Postuchow seconded the motion. **Motion passed.** Supervisor Rasmussen abstained from the vote due to a conflict of interest.

D. Approve Temporary (Picnic) Class “B” Beer/Wine License for the Plum Lake Fire Department Spaghetti Dinner on August 7, 2023:

Chair Postuchow made a motion to approve the Temporary (Picnic) Class “B” Beer/Wine License for the Plum lake Fire Department Spaghetti Dinner on August 7, 2023. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

E. Approve Temporary (Picnic) Class “B” Beer License for the Plum Ski-ers for Waterski Shows on July 28-29, 2023, and September 2, 2023:

Clerk Lechner reported that the Plum Ski-ers withdrew their request for a Temporary (Picnic) Class “B” Beer License.

F. Plowing Issues with Pine Trees along Plum Lake Drive:

The Town Office received a complaint from a citizen regarding the trees along Plum Lake Drive begin hit with the snow plow in the winter. Chair Postuchow stated that the particular tree is on the corner in front of Froelichs. Chair Postuchow also expressed concern about emergency services vehicles being able to navigate the road. Jeremy Arnold (Fire Chief) stated that he has not taken the fire truck down there and is not sure that he would since the snow plow hits the trees. Supervisor Eliason also questioned if some personal signs may be located in the right-of-way. Jeremy Arnold (Town Crew Foreman) stated that the road is not up to standards for a town road. Some of these trees need to go, and the town needs to take back the right-of-way to not damage our plows or emergency equipment. A standard road is 24’9” wide. That section of Plum Lake Drive is 16’ wide. The right-of-way from Golf Course Road to Sayner Street is 66”. The Board will request a meeting with the concerned parties. Chair Postuchow will contact the original complainant, the Froelich Condo Association, Carol Froelich, etc.

G. Approve Additional Email for the Town Offices (Clerk):

Chair Postuchow stated that currently the Clerk and Treasurer share an email address. She stated it is confusing and there are privacy issues. Supervisor Rasmussen made a motion to add an email address for the Clerk (clerk@plumlakewi.gov), and the Treasurer will keep the office@plumlakewi.gov. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

H. Increase Cost of Operator's (Bartender's) Licenses:

The current rate for an Operator's (Bartender's) License is \$25 for two years. Chair Postuchow made a motion to increase the Operator's (Bartender's) License to \$50 for two years, plus the cost of the background check (currently \$7). Supervisor Eliason seconded the motion. **Motion passed unanimously.**

I. Approval of State Municipal Agreement for the TAP Grant (Walking and Biking Circulation Study):

Chuck Rasmussen stated that the commencement deadline date on page two is incorrect and new paperwork will be sent. Rasmussen stated that the Department of Transportation (DOT) was hoping for approval tonight if possible. It is stated in the agreement that the town must designate an employee to be the project contact. The DOT recommends that person be the Town Clerk. There is a class required for the project contact. Supervisor Rasmussen made a motion to approve the State Municipal Agreement for the TAP Grant with a possible change of commencement deadline and Clerk Lechner as the project contact. Chair Postuchow seconded the motion. **Motion passed unanimously.**

J. Discussion and Possible Approval of Planning Committee Work Plan for former Alexander Property

The Planning Committee submitted a work plan and timeline (see attachment), which were reviewed. Chuck Rasmussen, Chair of the Planning Committee, stated that the Planning Committee will be meeting with Vilas County Zoning, hopefully in early August. Supervisor Rasmussen asked if the Planning Committee will be seeking community comments. Chuck Rasmussen stated that they will be seeking community comments and hope to have a public workshop possibly in October. He stated that the Committee is currently fact-finding. He also stated that there are some deep holes in the parcel. **Motion passed unanimously.**

K. Approval of Resolution to Make Improvements to Nixon Lake Road III:

Supervisor Rasmussen made a motion to approve the Resolution to Make Improvements to Nixon Lake Road III. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

Resolution 2023-007

Resolution to Make Improvements to Nixon Lake Road III

(Funded by Wisconsin Department of Natural Resources)

Whereas Nixon Lake Road is a town road within the jurisdiction of the Town of Plum Lake, and

Whereas the Wisconsin Department of Natural Resources, Forestry Division, has requested that the Town of Plum Lake improve Nixon Lake Road to facilitate better access to state forest lands for all users, and;

Whereas the Department of Natural Resources has offered a grant to the Town of Plum Lake in the amount of \$150,000.00 to be spent on these improvements, and

Whereas the requested improvements consist of repairing erodible hillsides and sand pockets, along with improvements to road base through the placement of breaker run and road gravel to shape, grade, gravel, and fix drainage issues (possibly with breaker run) of a 1.75-mile section of Nixon Lake Road;

Now, therefore, be it resolved that the Town of Plum Lake accepts the grant of no more than \$150,000.00 and commits to causing said road improvements to be accomplished as part of the 2023 Town and County Road Aids Program.

Resolution approved/rejected on this 11th day of July, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve the claims designated at \$63,588.41 with \$30,803.17 from the NOW account with check numbers 21318-21354, and \$32,785.24 from the Payroll account for check numbers 1260-1262 including direct deposit and EFT payments. Chair Postuchow seconded the motion. **Motion passed unanimously.**

9. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 6:15 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 11th day of July, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Tuesday, August 1, 2023, beginning at 10:00 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 10:04 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, and Clerk Kim Lechner were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to be discussed in any order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from the previous meeting(s):

Chair Postuchow made a motion to review and discuss previous meeting minutes at the next Town Board meeting. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

None.

7. Discussion and action on the following items:

A. Approval of the Employee Handbook:

Several changes were made to the DRAFT Employee Handbook and Position Descriptions. Supervisor Rasmussen made a motion to approve the changes to the DRAFT Employee Handbook and Position Descriptions, to forward it to the Town Attorney for review, and to make the Employee Handbook effective immediately following Legal Counsel Approval/Changes. Chair Postuchow seconded the motion. The motion passed unanimously.

B. Closed Session

A motion was made by Supervisor Eliason at 11:43 am to convene into closed session pursuant to Wis. Stat. Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or Wis. Stat. Section 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation to any person referred to in such histories or data, or involved in such problems or investigations. Seconded by Supervisor Rasmussen. **Motion passed unanimously.**

C. Return to Open Session

A motion was made at 1:14 pm by Chair Postuchow to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and/or Wis. Stat. Section 19.85(1)(f). The motion was seconded by Supervisor Eliason. **Motion passed unanimously.**

D. Closed Session Action

No action was taken.

8. Adjourn

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 1:15 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 1st day of August, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Public Hearing on the Town of Plum Lake Comprehensive Plan

Friday, August 4, 2023, beginning at 5:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and the Town of Plum Lake website, as well as printed in the July 5, 2023, edition of the *Vilas County News-Review*.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Chuck Rasmussen, Sheehan Donahue, Deb Seeger, Ida Nemec, Shane Zaruba, Don Novak, and 30 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Planning Committee Question and Answer Session:

Planning Committee Chair Chuck Rasmussen began by stating that the Town, and the Planning Committee were recently made aware of an error in a portion of the document, page 55, with

regards to Recreational Vehicles. There were questions regarding ATV/UTV usage regarding the 2015 survey and any ordinances for ATV/UTVs in Plum Lake. Joan Kazda questioned if there was a page that listed items by priority. Chuck Rasmussen stated no that there was not a page that priorities goals specifically. A question arose asking how the Town Board communicates with people. People were encouraged to check the Town of Plum Lake website for information, and that they could also supply their email to the Town Clerk, and they would then receive emails regarding meeting agendas. Joyce Sealander discussed our ground water, and people need to be educated on fertilizer and other chemicals in regard to our ground water. Mark Spears verbalized concerns about safety concerns on County K. Supervisor Eliason questioned the Presque Isle Watershed and the Musky Mountain bike trail. The Question-and-Answer period ended at 6:03 pm.

5. Public Hearing:

There were no additional citizen comments or concerns following the Question-and-Answer period.

6. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The hearing adjourned at 6:09 pm.

These minutes were taken at the Public Hearing on the Town of Plum Lake Comprehensive Plan held on the 4th day of August, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, August 8, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 24 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Rasmussen made a motion to approve the July 11, 2023, Town Board Meeting minutes, the July 11, 2023, Special Town Board Meeting minutes, and the August 1, 2023, Special Town Board Meeting minutes. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

Sheehan Donahue wanted to make a correction to a statement that she had made at the Planning Committee meeting on Monday, August 7th, which is that the State of Wisconsin does have binding referendum to be put forward and placed on a ballot for a vote. She would also like the Town Board to take into consideration a crosswalk from the quilt shop across Hwy. 155 to the park. She also requested that the Town Board meet with the Planning Committee as soon as possible to give the committee expectations for the remainder of the year, and into next year.

Supervisor Rasmussen asked Planning Committee Chair Chuck Rasmussen if in the TAP grant they are also looking at bike spurs. Chuck Rasmussen stated that was correct. Debbie Seeger would like the Town Board to charge for usage of the Recreation/Community Center, Razorback Ridges for rental and clean-up fees. Treasurer Bob Klager stated that the Town does currently charge for usage, but the Town has not been charging residents of Plum Lake. Currently there is no clean-up fee, but people using the facility have been told that the expectation is that the building will be left as they found it. He also stated that he is unaware of any deposit. Libby Scott would like the Town to do Zoom meetings for all property owners. Doug Scott wanted to clarify the legal distinction between the adoption and the effective date of an ordinance. The ordinance designating ATV/UTV Routes and Regulating the Operation of all ATV/UTV Vehicles was adopted on September 18, 2018, and the sunset clause stated two years from time of adoption, not when it went into effect. Bill Scott would like the language changed in the Comprehensive Plan to include the 2015 ATV/UTV survey, and remove any inaccurate language and make plan factually correct before it is finalized. Vicky B. is a vacation rental owner in Star Lake who feels that the Town is missing the “quiet sector” and silent sports tourists. She feels that the Town risks losing those quiet people when ATVs are introduced, and she does not support ATV use on roads or trails. She feels that trails will erode the quiet. Randy Vandenberg states he has a friend who cannot sell their home due to an ATV trail in the back of his property, while another friend sold his home for over asking price when the home was near a silent sport trail. Mark Spears is concerned with safety on County K. Ruth Wagner questioned the status of high-speed internet. Clerk Lechner stated that she is having a meeting with a Charter/Spectrum representative on August 9th, and there will be more information to follow. Gail Vandewalker is concerned with ATVs crossing Lake Laura Road and the possibilities of crashes. Jane Vandewalker agrees with the comments so far and does not want ATVs to change the peace, quiet, and tranquility of the Northwoods. Louise Randall requested that a survey regarding ATV/UTVs be sent to all taxpayers and voters. Jeremy Arnold, Fire Chief, stated that there are way more snowmobile accidents than ATV accidents and feels that businesses should be a big part of the decision regarding ATVs. People are not asking to open all town roads, they want a trail in and a trail out, that’s it. Nick Seeger feels that the 2015 ATV survey is not relevant. It is old and worded poorly and means nothing now. He stated that the trends are pro-ATV along our business district. He gave statistics regarding ATV and snowmobile accidents. He is looking forward to moving the town forward. Libby Scott stated that Sayner and Star Lake are different communities, and only one business will benefit, and the route will dead end there. Chair Postuchow stated that we all need to compromise and respect our neighbors. There is room for negotiation and compromise. Clive Reeman feels that the only way to resolve this issue is to truly ask the residents, either taxpayers and voters, or just voters, in a scientific way. Don Novak likes the idea of compromise, but in this case, compromise is one way. Those people who are not in favor of ATVs are asked to give up some of their position, only to have ATVs continue to grow throughout the town. This is seen not as much as a compromise, but as a surrender.

7. Discussion and Action on the following:

A. Approval of Comprehensive Plan Ordinance, Ordinance #23-1:

Chair Postuchow made a motion to accept the Comprehensive Plan Ordinance #23-1 with the following corrections to the Comprehensive Plan:

1. On page 55, sentence three (3) will be change to, “The Town is exploring limited access routes for ATVs and UTVs.” The last sentence on page 55, “The Town does not allow the use of ATV or UTVs on most Town roads,” will be stricken.
2. On page 20 under Town of Plum Lake Recreation Plan, 2023, third paragraph, seventh (7th) line, last sentence will be changed to, “Limited connections for ATV and UTV trails in the Town to connect nearby routes such as routes between Star Lake and St. Germain are being explored.”

3. On page 2, under acknowledgements, Chair Jackey Pustuchow will be changed to Chair: Jackey Postuchow.

And the following corrections to the Ordinance for Comprehensive Plan (#23-1): change all references to Plan Commission to Planning Committee. Supervisor Eliason seconded the motion.

Motion passed unanimously.

B. Discussion and Approval of TAP Award Consultant Selection Participation:

Chuck Rasmussen, Chair of the Planning Committee, would like a Town Board member to assist in locating a consultant firm. Chair Postuchow will assist. Supervisor Rasmussen made a motion to have Chair Postuchow assist the Planning Committee with the consultant selection process for the TAP grant. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Approval of DNR Grant AEPP62821 Agreement Cost Amendment (#1) and Grant Project Resolution Regarding Boat Landing Monitoring Devices at Irving, Razorback, and Laura Lakes:

Chair Postuchow stated that this document was to recognize that Will Maines is no longer the Town Chair, and also to acknowledge a cost increase that had been previously approved. Supervisor Rasmussen made a motion to approve the Agreement Cost Amendment (#1) and Grant Resolution Regarding Boat Landing Monitoring Devices at Irving, Razorback, and Laura Lakes. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Letter Approving the Library for a Raffle License:

Supervisor Rasmussen stated that the minutes from this meeting should suffice rather than a letter for the approval of the raffle license. Supervisor Eliason made a motion for the approval of the raffle license for the Library, and to forward the meeting minutes in lieu of a letter. Chair Postuchow seconded the motion. **Motion passed unanimously.**

E. Event Permit Approval for the Sayner-Star Lake Chamber of Commerce for “Bags and Brews” on August 15, 2023:

Supervisor Rasmussen made a motion to approve a Temporary Class “B” Beer (Picnic) License for the Sayner-Star Lake Chamber of Commerce “Bags and Brews” event on August 15, 2023. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

F. Public Works Request to Purchase Tires:

, etc.

G. Event Permit Approval for Plum Lake Lions Brat Fry on September 16, 2023:

Chair Postuchow made a motion to approve the event permit for the Plum Lake Lions Brat Fry on September 16, 2023. Supervisor Rasmussen seconded the motion. **Motion approved unanimously.**

H. Approval of Operator’s (Bartender’s) License for Kristina Krueger:

Chair Postuchow made a motion to approve an Operator’s (Bartender’s) License for Kristina Krueger. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

I. Approve Agreement between the Sayner-Star Lake Lions Club and the Town of Plum Lake regarding Utilities at the Razorback Ridges Memorial Park Shelter:

Chair Postuchow made a motion to table this item until next month. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

J. Approval of Resolution to Pay Utilities for Razorback Ridges Memorial Park Shelter Facility(s), 2023-008

Chair Postuchow made a motion to table this item until next month. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

8. Approval of Monthly Vouchers:

Chair Postuchow made a motion to approve payment for vouchers in the amount of \$58,558.32 with 21355-21391 from the NOW Account in the amount of \$26,934.13, and 1263-1265 from the

Payroll Account in the amount of \$31,624.19. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

9. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 6:30 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 8th day of August, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Board of Review 2-Hour Meeting

Tuesday, August 22, 2023, from 3pm – 5pm

1. Call the Meeting to Order:

The Board of Review Chair Eliason called the meeting to order at 3pm at the Town Hall in Sayner.

2. Open Meeting Verification:

Chair Eliason stated that the meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, the Town of Plum Lake website, with notice given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, and WERL.

3. Roll Call:

Board of Review Chair, Jona Eliason, Town Board Chair, Jackey Postuchow, Town Supervisor I, Kevin Rasmussen, Town Assessor, Gene Johnson, and Town Clerk, Kim Lechner.

4. Select a Board of Review Vice Chair:

Town Supervisor Kevin Rasmussen made a motion to name Jackey Postuchow as the Vice Chair of the Board of Review. Board of Review Chair Jona Eliason seconded the motion. **Motion carried.**

5. Verify that at least one Board of Review member has met the annual mandatory training requirement.

Town Clerk Lechner verified that at least one Board of Review member had met the annual mandatory training requirement.

6. Receive the Assessment Roll and Sworn Statements from the Clerk.

Chair Eliason made a motion to receive the assessment roll and sworn statements from the Clerk. Vice Chair Postuchow seconded the motion. **Motion carried.**

7. Review the Assessment Roll and Perform Statutory Duties:

- A. Examine the roll;
- B. Correct description or calculation errors;
- C. Add omitted property; and
- D. Eliminate double assessed property.

8. Review Notices of Intent to File Objection

None

9. Proceed to Hear Objections, if any, and if proper notice/waivers given, unless scheduled for another date.

None

10. Consider/act on scheduling additional Board of Review dates.

None

Kevin Rasmussen made a motion at 3:04 pm to adjourn until someone comes in, or until the whole proceeding is adjourned. Vice Chair Postuchow seconded the motion. **Motion carried.**

11. Adjourn

Having no objections or need to schedule an additional Board of Review, Chair Eliason made a motion to adjourn at 5pm. Kevin Rasmussen seconded the motion. **Motion carried.**

These minutes were taken at the Board of Review meeting of the Town of Plum Lake held on the 22nd day of August, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, September 12, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 21 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Rasmussen made a motion to approve the August 8, 2023, Town Board Meeting minutes. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

Bryon Black, President of the Lakeland Area Mountain Biking Organization (LAMBO), gave an update on Musky Mountain Bike Trail and stated that they are looking for a partnership with the Town of Plum Lake to assist with grant acquisition. They are unsure if the trail will be used for winter fat tire biking this year as it requires volunteers to groom the trail. LAMBO is entirely responsible for trail maintenance. More information regarding the organization can be found at LAMBORiders.org.

Jessica Drallmeier from the Sayner-Star Lake Chamber discussed the white highway arrow signs that mark homes and businesses. In the past Vilas County Highway has always replaced the posts as needed. Due to a new Vilas County Ordinance, replacement of the post will cost \$250, and be assessed a \$10 rental fee per year. She will be notifying members of the Sayner-Star Lake Chamber of this change. It was recommended that businesses contact Willy Otterpohl, the County Board Supervisor for the Town of Plum Lake, to express their opinion on this change. Chair Postuchow will look into this further.

A resident who lives on County N was concerned about the amount of ATV traffic on N. He stated that there is a sign on County G that states no ATV/UTVs, but there is no sign on County K from Conover that states no ATV traffic. It is the ATV club's responsibility to ensure that those signs are posted. He was advised to contact the Landover ATV Club.

Chair Postuchow read a thank you note from the Sayner-Star Lake Chamber of Commerce.

7. Discussion and Action on the following:

A. Approve Agreement between the Sayner-Star Lake Lions Club and the Town of Plum Lake regarding utilities at the Razorback Ridges Memorial Park Shelter:

There was a previous bill for past utilities and the Lions Club has agreed to pay half of that amount, which is \$1,946.08. Chair Postuchow made a motion to accept payment of \$1,946.08 from the Sayner-Star Lake Lions Club and for the Town of Plum Lake to pay for the utilities at the Razorback Ridges Memorial Park Shelter going forward. Supervisor Eliason seconded the motion . **Motion passed unanimously.**

B. Approval of Resolution to Pay Utilities for Razorback Ridges Memorial Park Shelter Facility(s), 2023-008:

Chair Postuchow read Resolution 2023-008, Resolution to Pay Utilities for Razorback Ridges Memorial Park Shelter Facility(s) into the record. Supervisor Rasmussen made a motion to accept Resolution 2023-008. Supervisor Eliason seconded the motion. A roll call vote was taken. The vote was three (3) ayes, and no nays. **Motion passed unanimously.**

Resolution 2023-008

Resolution to Pay Utilities for Razorback Ridges Memorial Park Shelter Facility(s)

Whereas the Razorback Ridges Memorial Park facility(s) is a cooperative effort between the Sayner-Star Lake Lions Club and the Town of Plum Lake, and

Whereas the Razorback Ridges Memorial Park facility(s) is heated during the winter months, and offers indoor plumbing and electricity; and

Whereas the Sayner-Star Lake Lions agree to pay the Town of Plum Lake \$1,946.08, which represents one-half the billed amount for past utility bills originating from said facility(s), and

Whereas the Sayner-Star Lake Lions Club will continue to take responsibility for operating and maintaining the Razorback Ridges Memorial Park facility(s);

Now, therefore, be it resolved that the Town of Plum Lake will be responsible for paying utility costs, electric and gas, for the Razorback Ridges Memorial Park facility(s).

Resolution approved/rejected on this 12th day of September, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

C. Approve the Sale of Sayner Cemetery Plot 140-B to Gary Ives:

Supervisor Eliason made a motion to accept the sale of cemetery plot Section 140, Site B, to Gary Ives. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Conover Chair, Dale Mayo, Seeking Support for the Purchase of the Bullon Property:

Dale Mayo, Chair of the Town of Conover, stated that Conover is working with Kathryn Bullon to purchase 40 acres in the Town of Plum Lake. Ms. Bullon initially contacted Vilas County to see if they were interested in purchasing the property. Mr. Mayo stated that for the County to purchase the property there would be a lot of red tape. Conover unanimously approved the purchase of the property and will then engage in a land swap with Vilas County for property currently owned by Vilas County adjacent to the Town of Conover property. Mr. Mayo stated that the Town of Conover wanted to be a good neighbor and inform Plum Lake

of the purchase. Plum Lake will lose some property tax revenue but would also lose that revenue if Vilas County purchased the land.

E. Approve the Event Permit for Colorama, September 24, 2023:

Supervisor Rasmussen made a motion to accept the permit application for the Friends of the Library and Chamber for Colorama on Sunday, September 24th. Chair Postuchow seconded the motion. **Motion passed unanimously.**

F. Approve the Event Permit for the Community Christmas Fest, November 10-11, 2023:

Supervisor Eliason made a motion to approve the event permit for the Community Christmas Fest, November 10-11, 2023. Chair Postuchow seconded the motion. **Motion passed unanimously.**

G. Request for Approval of an Operator's License for Jordon Long:

Chair Postuchow made a motion to approve an Operator's License for Jordan Long. Supervisor Rasmussen seconded the motion. **Motion approved unanimously.**

H. 1986 Firetruck Sale and Disposition of Funds:

Fire Chief Jeremy Arnold stated that the Fire Department will be selling Engine 3 as it was deemed no longer compliant. The Fire Department is asking the Town for permission to sell the truck and that the funds from the truck be returned to the Fire Department to be put towards gear. Supervisor Rasmussen made a motion to allow the Fire Department to list and sell the 1986 Firetruck and that the funds to be used to either pay down the current loan or put on the turnout gear. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

I. Removal and Replacement of Old Picnic Tables from the Star Lake Pavilion by the Star Lakers Club and the Sayner-Star Lake Lions Club:

There are some newer picnic tables and then there are some older wooden picnic tables that they would like to discard and replace with the newer picnic tables. They are not asking the Town for assistance in any way, they just want permission to move along with the project. Supervisor Eliason made a motion to allow the Star Lakers Club and the Sayner-Star Lake Lions Club to replace the picnic tables. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

J. Request from the Lakes Committee to Remove Trees from the 40-acres Owned by the Town of Plum Lake for their Fish Sticks Program:

The Lakes Committee stated that Fish Sticks is their winter habitat project this year. They need young pines or balsams, something in the 10-20 foot range and would like to selectively harvest approximately 40-50 trees. They would like to take them all at once in late January or early February. It was decided that the Town Crew would do the cutting due to liability. Jeremy Arnold, Public Works Foreman, stated that was fine as long as the trees were marked. They are unsure how they will get them from the site to the landing yet, hopefully with a trailer. Chair Postuchow made a motion to allow the Fish Sticks Program to take 40 to 50 20-foot-tall trees with the Town cutting the trees and the Lakes Committee responsible for transporting the trees. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

K. Land Use Agreement with the DNR for Statehouse Point:

The Plum Ski-ers have had a land use agreement with the DNR, originally it was with the Town who had the land use agreement with the DNR. Several years ago, when Will Maines was Chairman, it was retracted. There is a significant issue with erosion at the ski site, which the DNR is now asking the ski club to take responsibility for. The ballpark figure that was thrown out during a meeting was \$200,000. The ski club is looking at grant writing to be able to come up with this money, along with a major fundraising campaign over the winter. The Plum Ski-ers have a meeting with Jamie from the Discovery Center on September 21st at the ski site at 9am. Supervisor Rasmussen will plan to attend that meeting. The Discovery Center will try to assist with the grant writing process. The ski club would like the Town Board to

reconsider going into a land use agreement with the ski club and the DNR. With a partnership with a municipality, you have a better chance at getting grants. The previous Town Board was concerned about the cost of replacing the boat landing from damage incurred by power loading, not the erosion. No action was taken at this time.

L. Set Future Dates for budget Workshops:

Treasurer Klager stated that anytime after September 25th would be good. The following dates were set for Budget Workshops:

Thursday, September 28th from 2-3pm

Tuesday, October 3rd from 3-5pm

Tuesday, October 10th from 3-5pm

M. Approve Star Lake Cemetery Addition and Approval to Initiate Gravesite Sales:

Chair Postuchow stated that since the cemetery in Star Lake is full, a second addition layout was proposed by Greg Maines, Maines and Associates, and the Cemetery Committee.

Sections A, B, and G are cremation sites, and Sections C through D are the standard full-size plots, 6' X 10'. Once approved Maines and Associates would need to be contacted to mark it out so that the Town could begin sales. Before sales can begin the Cemetery Committee also has to finish the ordinance and recommend pricing. The current pricing for a full-size plot is \$500.00. Supervisor Rasmussen made a motion to adopt the Star Lake Cemetery second addition. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Sheehan Donahue stated that Nadine Stahl, who is no longer on the Cemetery Committee because she moved, did a tremendous amount of work along with the other committee members. Ms. Donahue suggested that a letter of thank you from the town be sent to Nadine Stahl. This will be added to the October Town Board Meeting agenda.

N. Review and Approval of Amendments, including Room Tax Rate Increase and Annual Fees, to Ordinance #2020ORD-001 (Previously Amended 4/2021), Room Tax Ordinance:

Treasurer Klager discussed the proposed changes. There are about 38 properties in Plum Lake that are rented out. By state law, 30% of room tax goes to the town, and 70% goes to the Chamber. If the rental rates remain as they have for the last four years it will average out to about an extra \$18,000 for the Town, and about \$43,000 for the Chamber. Supervisor Rasmussen made a motion to adopt the proposed changes to the Room Tax Ordinance #2020ORD-001:

Amendment to Section III to Property Manager(s) to add that, "The Manager(s) must live within 50 miles of the rental property and be available 24-hours per day while the property is rented. Their name, address, and phone number must be posted in the rental unit." Also, to Section III, Room Tax Return, to add "Including a report from a market supplier showing that in fact room taxes were collected and submitted to the taxing authority." Section IV, Part A, increase the current tax rate from 4.5% to 8% within State Stat. maximum. Section V, Part B, update the web address to: www.plumlakewi.gov. Section V, Part C, add, "An annual calendar (January 1st to December 31st) permit fee of \$100.00 shall be established to offset administrative costs," and also add, "An origination fee of \$250.00 (includes first year permit fee) shall be submitted with the initial application for permitting." Section V, Part E, #1, add, "A \$50.00 per month late fee will be imposed for not renewing the annual permit," and Section 5, Part E, #2, change to, "An additional \$250.00 permit application fee will be assessed for failure to obtain a permit prior to the commencement of rental activities."

Chair Postuchow seconded the motion. **Motion passed unanimously.** These changes to the ordinance will go into effect on January 1, 2024.

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve payment for vouchers in the amount of \$293,930.14 with check numbers 21392-21449 from the NOW Account in the amount of \$252,241.46, and

check numbers 1266-1268 from the Payroll Account in the amount of \$41,688.68, which includes direct deposit and EFT payments. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

9. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 6:51 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 12th day of September, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Tuesday, September 28, 2023, beginning at 1:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, Jeremy Arnold, and Don Novak were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Discussion and Action on the following:

A. Transportation Alternative Program (TAP) Grant Progress and Status:

A discussion was held regarding the amount of money that this would cost the town, and the town's current priorities. This project is currently in the planning stage, working with an engineering firm on possible paths. This grant is an 80/20 split. Chair Postuchow made a motion that if we are obligated in our contract to go through the planning phase to keep it to a minimum and stop if there, and if we are not obligated to proceed in any way, we need to stop this project right now and maybe revisit it in the future. Motion was seconded by Supervisor Rasmussen. **Motion passed unanimously.**

B. Select Option to Proceed for Request for Proposal on Nixon Lake Road Project:

The DNR is giving the Town a grant to complete the 1.7 miles of Nixon Lake Road. The Town had someone look at it and the options are to: 1) complete 1.05 miles with a gravel depth of 8", or 2) complete the 1.7 miles with gravel depth of 5". Supervisor Rasmussen made a motion to accept Option Two, the Partial Depth Gravel 5" for the 1.7 Miles that would take us to our town border. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Approval of Amendments to Ordinance 2020ORD-001, Room Tax Ordinance:

Supervisor Rasmussen made the motion to remove the sentence from Section IV, Room Tax Imposed, starting after the comma, "and it shall be posted in writing by the Town Clerk in a conspicuous place at the Town offices. The rate of tax imposed may be revised by the Town Board following a public hearing. If the tax rate is changed, notice of the new rate shall be posted by the Town Clerk within 24 hours. The balance of the room tax imposition should remain the same." That section removed. Section IV, Letter C, second sentence, replacing

Plum Lake Chamber with Sayner-Star Lake Chamber. Again, Section IV, Letter D, replace Chamber with Sayner-Star Lake Chamber. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Closed Session for Employee Performance Reviews:

At 1:23 pm Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or Wis. Stat. Section 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation to any person referred to in such histories or data or involved in such problems or investigations. Purpose: Conduct Performance Reviews of Public Works Foreman, Public Works Crew, and Park and Grounds Crew. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

E. Return to Open Session:

At 2:35 pm, Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and/or Wis. Stat. Section 19.85(1)(f) and return to open session. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

F. Action from Closed Session:

Chair Postuchow stated that in closed session individual employee performance reviews were completed and the Town decided appropriate compensation per employee, and for the October 10, 2023, Town Board meeting an agenda item to Reduce the Parks and Grounds Crew position from 40 hours per week to 20 hours per week.

G. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 2:37 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 28th day of September, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Budget Workshop

Thursday, September 28, 2023, beginning at 2:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 2:40 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, and Clerk Lechner were present.

3. Discussion on 2024 Budget:

A general discussion regarding the 2024 budget was held. It was decided that at the next budget workshop the following groups would be invited to present their budget needs: Plum Lake Library, Public Works Department, Fire Department, and the Planning Committee.

4. Adjourn:

Chair Postuchow made a motion to adjourn the meeting at 4:12 pm. Supervisor Eliason seconded the motion. **Motion carried.**

These minutes were taken at the Special Town Board Budget Workshop of the Town of Plum Lake held on the 28th day of September, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Budget Workshop

Tuesday, October 3, 2023, beginning at 3:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 3:03 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, Jeremy Arnold, Emilie Braunel, Sheehan Donoghue, Don Novak, and Chuck Rasmussen were present.

3. Discussion on 2024 Budget:

Budget presentations/requests were given by Emilie Braunel on behalf of the Plum Lake Library, Chuck Rasmussen, Don Novak, and Sheehan Donoghue on behalf of the Planning Committee, and Jeremy Arnold on behalf of the Public Works Department and the Fire Department.

4. Adjourn:

Chair Postuchow made a motion to adjourn the meeting at 5:15 pm. Supervisor Eliason seconded the motion. **Motion carried.**

These minutes were taken at the Special Town Board Budget Workshop of the Town of Plum Lake held on the 3rd day of October, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, October 17, 2023, beginning at 3:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 3:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, Jeremy Arnold, Sheehan Donoghue, Trevor Greene (*Lakeland Times*), and Barb Maines.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Eliason made a motion to approve the minutes from the October 10, 2023, meeting.

Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. **Citizen comments or concerns:** None.

7. **Discussion and Action on the following:**

A. Structure and Posting of Open Position in Public Works Department:

The Parks and Grounds crew position is now vacant. Chair Postuchow stated that we are looking to possibly add a third person to the Public Works Crew with a CDL (Commercial Driver's License) as a requirement. The Public Works Crew will then be responsible for all tasks previously performed by Park and Grounds, including ball park, cemetery clean up, or town facilities cleaning. The current position states any jobs as requested whether it is cleaning a toilet or driving a plow truck. Supervisor Rasmussen made a motion that this be tabled and be added to the agenda on Friday, October 20, 2023, in a completed form. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

B. Employee Handbook:

1. Change PTO (Paid Time Off) hours that may be carried over into the next year (Section E.3(a)(1-2);

a. 80-hour per pay period employees

b. 70-75 hours per pay period employees

A discussion regarding the number of PTO hours that employees can carryover at the end of the year was held, in addition to discussing whether or not salaried employees should receive PTO. Supervisor Rasmussen suggested that we look for a contract with the salaried employees to see what the language is, but moving forward PTO will be offered to hourly employees only. Reducing the PTO carryover for 80-hour per pay period employees to 80 hours, and reducing the PTO carryover for 70-75 hours per pay period employees to 40 hours was discussed.

2. Change ESL (Extended Sick Leave) payout upon termination (Section E.5(e)) A discussion was held regarding a payout upon end of employment when it is to be used for FMLA (Family Medical Leave Act). Chair Postuchow made a motion to keep this wording the same (Section E.5(e), "Upon termination, the employee and the employee's estate are entitled to no more than 200 ESL hours."). Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

3. Employee use of personal vehicles for work

A discussion was held regarding this issue. Supervisor Eliason suggested putting that, "Employees should be discouraged from using their own personal vehicles for work purposes." Chair Postuchow made a motion to add this to Section EE, #9. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

4. Change trainings/seminars/travel meal reimbursement amount (Section M.5(b))

A discussion was held regarding the Attorney's recommendation that this amount be reduced. Chair Postuchow made a motion to change Page 6, Section M, subsection 5(b), "The Town will reimburse up to \$50 for meals/items per day with receipt." Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Change length of probationary period

A discussion was held. Chair Postuchow made a motion to strike EE(2) on Page 14 and EE(3)(a) on page 14. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** Supervisor Eliason made a motion to strike EE(3)(b)(4). Chair Postuchow seconded the motion. **Motion passed unanimously.** Supervisor Rasmussen made a motion to have the Employee Handbook go into effect on October 20, 2023. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Supervisor Eliason made a motion to change C (page 1), 2nd sentence

to, "They maintain the right to modify or change the policy handbook at any time," striking "through ordinance procedure" and "they desire." Chair Postuchow seconded the motion. **Motion passed unanimously.**

C. Adopt Resolution #2023-010, Resolution to Increase Levy:

Supervisor Eliason read Resolution #2023-010, Resolution to Increase Levy into the record.

Resolution 2023-009
Resolution to Increase Levy

Whereas the State of Wisconsin has imposed levy limits on town, village, city, and county levies for 2023 and thereafter under Wis. Stat. 66.0602; and

Whereas Wis. Stat. 66.0602 limits the allowable local levy for 2024 to a percentage increase of no more than the greater of:

1. Zero percent of the 2023 payable 2024 adjusted actual levy as calculated under the state's levy limit law, or
2. A percentage equal to the percent change in equalized value due to net new construction less improvements removed, which the Town of Plum Lake is .696%; and

Whereas the town board of the Town of Plum Lake, Vilas County, believes that for the 2023 tax levy (to be collected in 2024) it is in the town's best interest to exceed the state levy limit as described above by a greater percentage than .696; and

Whereas, the Town of Plum Lake's 2022 payable 2023 adjusted actual tax levy as \$415,464, and further whereas the state law would limit this year's increase to \$2,281.00, for a total allowable town tax levy after adjustments for 2023 (to be collected in 2024) of \$714,541; and

Now, therefore, be it resolved that the town board of the Town of Plum Lake, Vilas County does hereby order as follows:

1. The town board supports an increase in the town tax levy for 2023 that will exceed the amount allowed by the state levy limit.
2. The town board directs that the question of increasing the allowable town tax levy for 2023 (to be collected in 2024) by 15.0%, which would increase the town levy by \$107,181, for a town tax levy after adjustment of \$821,722, shall be placed on the agenda for the Special Town Elector Meeting to be held on Thursday, November 9, 2023.

Resolution approved/rejected on this 17th day of October, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

Roll call was taken: Supervisor Rasmussen voted aye, Chair Postuchow voted aye; and Supervisor Eliason voted aye. **Resolution passed unanimously.**

D. Set a Date for a Special Town Elector Meeting:

Chair Postuchow made motion to schedule the Budget Public Hearing, followed by the Special Town Elector's Meeting for Thursday, November 9, 2023, beginning at 6 pm, and a Regular Town Board Meeting scheduled for November 14, 2023, at 5:30 pm for Town Board budget approval. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

8. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 3:59 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 17th day of October, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, October 20, 2023, beginning at 2:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 2:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Sheehan Donoghue, Chuck Rasmussen, and Mary Schilling.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Clerk Lechner reported that the previous meeting minutes were not ready for review yet.

6. Citizen comments or concerns:

None.

7. Discussion and Action on the following:

A. Open and Review Sealed Bids for Nixon Lake Road Project

Two bids were received and opened. Chair Postuchow stated that one bid was from Pitlik and Wick and the other from Kelk Land Improvements. Supervisor Rasmussen read through each line of the proposals and compared each bid. A discussion was held. Chair Postuchow made a motion to select Kelk and have them complete the Nixon Lake Road Project. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

B. Public Works Employee(s)

1. Develop and Approve Public Works Crew Position Description

Chair Postuchow combined Parks and Grounds Crew position description with the Public Works Crew position description. Supervisor Rasmussen stated that he would like to see a schedule created by the Foreman so that it is not just one person cleaning buildings. Supervisor Rasmussen feels that this responsibility should be shared. Chair Postuchow recommended that a bathroom schedule with employees' initials and last date of cleaning be kept on the bathroom door, or near the restrooms. Chair Postuchow made a motion to accept the Public Works Crew Member position description with the following changes: under primary duties add "of all town buildings" after Clean and maintain restrooms (including toilets). Supervisor Eliason seconded the motion. **Motion passed unanimously.**

2. Develop and Approve Vacant Position Advertisement and/or Posting

Discussion was held. Chair Postuchow made a motion to accept the position advertisement with the addition of "good driving record" and the removal of "no felony convictions," in the first paragraph. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Cemetery Items:

1. Make Changes and/or Accept Contract with Grave Digger

Chair Postuchow made a motion to table this item until the November 14th meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

2. Make Changes and/or Approve Cemetery Application Form

Chair Postuchow made a motion to table this item until the November 14th meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

3. Make Changes and/or Approve Cemetery Plot for Todd and Karen Stelzel, Lot 125, Sites A and B

Chair Postuchow made a motion to accept the cemetery deed for Todd and Karen Stelzel, Lot 125, site A for Karen, and site B for Todd. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

D. Ordinances

1. Make Changes and/or Adopt Ordinance #2023-002, Temporary "Picnic" License, and Repeal and Replace Ordinance 90-1, Temporary "Picnic" Retail Alcohol License

Supervisor Eliason read the proposed ordinance into the record. Supervisor Rasmussen made a motion to adopt ordinance #2023-002, Temporary "Picnic" License, to replace ordinance 90-1, as presented. Chair Postuchow seconded the motion. **Motion passed unanimously.**

2. Make Changes and/or Adopt Ordinance #2023-003, Issuance of Provisional Operator's Licenses, and Repeal and Replace Ordinance #2017-001, Issuance of Provisional Operator's Licenses

Supervisor Eliason read the proposed ordinance into the record. Supervisor Eliason made a motion to accept ordinance #2023-003 to replace ordinance #2017-001 with change replacing renovation with revocation in Section IX, first sentence in the last paragraph. Chair Postuchow seconded the motion. **Motion passed unanimously.**

3. Make Changes and/or Adopt Ordinance #2023-004, Wisconsin Municipal Records Schedule Ordinance

Supervisor Eliason read the proposed ordinance into the record. Chair Postuchow made a motion to accept ordinance #2023-004 after correcting the "ss." to Wis. Stats. in Section II. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

- 4. Make Changes and/or Adopt Ordinance #2023-005, Cemetery Ordinance, Repeal and Replace Ordinance #80-2**
Chair Postuchow made a motion to table this ordinance until the November 14th meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
- 5. Make Changes and/or Adopt Ordinance #2023-007, Ordinance Establishing Schedule of Fees for Alcohol-Related Licenses**
The proposed ordinance was read into the record by Supervisor Eliason. Chair Postuchow made a motion to accept ordinance #2023-007, with a change in Section II, second line, change “issues” to “issued.” Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
- 6. Make Changes and/or Amend Driveway Ordinance, #2003-02**
Supervisor Eliason read the proposed ordinance into the record. Supervisor Rasmussen questioned whether the items in Section VI: Specifications, match our current application. He also suggested that C in that section be changed from 18 feet to 15 feet. A discussion was held regarding Section VIII: Multiple Driveways. Chair Postuchow suggested changing the first paragraph, second line to add “residential” before structures. Supervisor Rasmussen made a motion to amend #2003-02, Driveway Ordinance, with the changes suggested. Chair Postuchow seconded the motion. **Motion passed unanimously.**
- 7. Make Changes and/or Amend Ordinance Pertaining to Fire Numbers, #95-1**
Supervisor Eliason read the proposed ordinance into the record. Section III: Standard, change the last sentence from, “more than one sign if necessary” to, “more than one sign is necessary.” Supervisor Rasmussen made a motion to accept ordinance 95-1. Chair Postuchow seconded the motion. **Motion passed unanimously.**
- 8. Make Changes and/or Amend Ordinance 86-1, Sign Ordinance**
There were multiple questions regarding this ordinance, including the title of the ordinance, what can be on the right-of-way, etc. Chair Postuchow made a motion to table this ordinance pending more research. Supervisor Eliason seconded the motion .
- 9. Make Changes and/or Amend Ordinance 85-2, Ordinance Establishing the License Period for Operator’s Licenses**
Supervisor Eliason read the proposed ordinance into the record. A suggestion was made to clarify that this license is commonly referred to as a “Bartender’s” license in the title of the ordinance. Supervisor Rasmussen made a motion to accept with “Bartender’s” change to ordinance #85-2, Ordinance Establishing the License Period for Operator’s Licenses. Chair Postuchow seconded the motion. **Motion passed unanimously.**
- E. Make Changes and/or Adopt Resolution #2023-010, Resolution to Adopt Town of Plum Lake Fee Schedule**
Chair Postuchow made a motion to table this item until the November 14th meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**
- F. Make Changes and/or Adopt Resolution #2023-013, Resolution to Make Improvements to Nebish Lake Road**
Supervisor Eliason read the proposed resolution into the record. Supervisor Rasmussen made a motion to accept resolution #2023-013, Resolution to Make Improvements to Nebish Lake Road as stated but with the change of \$4,900 in the third and fifth paragraphs (not \$4,999.99). A roll call vote was held with Chair Postuchow voting aye, Supervisor Rasmussen voting aye, and Supervisor Eliason voting aye. **The motion passed unanimously.**

Resolution 2023-013

Resolution to Make Improvements to Nebish Lake Road (Funded by Wisconsin Department of Natural Resources)

Whereas Nebish Lake Road is a town road within the jurisdiction of the Town of Plum Lake,
and

Whereas the Wisconsin Department of Natural Resources, Forestry Division, has requested that the Town of Plum Lake improve Nebish Lake Road to facilitate better access to state forest lands for all users, and;

Whereas the Department of Natural Resources has offered a grant to the Town of Plum Lake up to, but not to exceed the amount of \$4,900.00 to be spent on these improvements, and

Whereas the requested improvements to road base through the placement of breaker run and road gravel to shape, grade, gravel, and fix drainage issues (possibly with breaker run) of a .1-mile section of Nebish Lake Road;

Now, therefore, be it resolved that the Town of Plum Lake accepts the grant of no more than \$4,900.00 and commits to causing said road improvements to be accomplished as part of the 2023 Town and County Road Aids Program.

Resolution approved/rejected on this 20th day of October, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

G. Make Changes and/or Adopt Employee Handbook

A discussion was held regarding PTO hours (page 3, Section E(3)). Chair Postuchow made a motion that PTO hours should not exceed average hours worked in a pay period (i.e. 80 hours per pay period equals 80 hours of PTO that can be carried over), and current accumulation of PTO time needs to be used by July 1, 2024, or paid out, and pay out may not exceed 160 hours. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

A discussion was held regarding ESL, which was based on previous Town Board Minutes stating that ESL may only be paid out after 15 years of service. Chair Postuchow made a motion that a timeline stipulation cannot be placed on accumulated ESL hours. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

H. Update from Vilas County EMS Meeting

Supervisor Rasmussen gave an update from a recent meeting that Vilas County held discussing a county-wide EMS service. The Vilas County Chair vowed that it would go to referendum and would need to pass by 75% to go through. Supervisor Rasmussen recommends that the Town Board and residents of Plum Lake not endorse this idea.

8. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 4:17 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 20th day of October, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Monday, November 6, 2023, beginning at 4:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 4:25 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Jeremy Arnold, and one other person were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Discussion and Action on the following:

A. Closed Session for Interview for Public Works Position:

At 4:30 pm Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Conduct Interview for Public Works Position. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

B. Return to Open Session:

At 5:00 pm, Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Action from Closed Session:

Supervisor Rasmussen made a motion to make an offer of employment for the Public Works Position at a beginning salary of \$25 per hour, with a performance/salary review after six months of employment. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 5:15 pm.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 6th day of October, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Public Hearing on the Town of Plum Proposed 2024 Budget

Thursday, November 9, 2023, beginning at 6:00 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 6:00 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, the Plum Lake Library, the Town of Plum Lake website, as well as also placed on the digital sign on Highway 155 in Sayner.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Treasurer Klager, and 22 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Public Hearing:

Wayne Seeger asked what was happening with Hanson Road. Supervisor Rasmussen stated that this road stuck out to our Public Works Foreman as needing work. There is approximately \$27,000 leftover for Hanson Lake from this year. More money was budgeted for 2024 to hopefully get it completed.

Joan Kazda noted that there was no budget for maintenance of the bike trail. Supervisor Rasmussen stated that money would come from Public Works. There are also donations received for maintenance. Joan stated her concerns regarding roots, grass, cracks, etc. in the pavement.

Don Novac asked if there was a “rainy day fund,” and how it compares to other towns. Treasurer Klager stated that our fund is marginal from what he has seen from other town budgets. The focus on this budget was more on roads and road repairs than building up reserves.

Shane Zaruba asked about any major loans and terms. There are currently five major loans.

Shane expressed concern about the 20-year amortization with a 10-year balloon loan used for the new shop and salt shed, and the uncertainty of interest rates.

Emilie Braunel, Library Director, stated her disappointment and displeasure with the percentage of her raise, paid time off, and insurance.

5. Adjourn:

With no additional questions Supervisor Rasmussen made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The hearing adjourned at 6:38 pm.

These minutes were taken at the Public Hearing on the Town of Plum Lake 2024 Budget held on the 9th day of November, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Elector’s Meeting

Thursday, November 9, 2023, beginning at 6:38 pm

1. Calling the Meeting to Order:

The meeting was held at the Town Hall in Sayner and was called to order at 6:38 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, the Town of Plum Lake Library, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Treasurer Klager, Clerk Lechner, and 22 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Appointment of a Chair for this Special Town Elector’s Meeting:

Sheehan Donoghue made a motion to nominate Jackey Postuchow as the Chair of this meeting. Helen Bryner seconded the motion. **The motion passed unanimously.**

5. Resolution 2023-0111, Resolution to Exceed the Levy Limit:

Chair Postuchow read Resolution 2023-011, Resolution to Exceed the Levy Limit into the record. A paper ballot vote was held. **The Resolution passed with 22 ayes, 1 nay, and 1 abstention.**

Resolution 2023-011

Resolution to Exceed the Levy Limit

Whereas, the State of Wisconsin has imposed levy limits on town, village, city, and county levies for 2023 and thereafter under Wis. Stat. 66.0602; and

Whereas, Wis. Stat. 66.0602(5) allows the town electors in a town with a population of less than 3,000 to exceed the maximum allowable levy limit by adoption of a resolution at a town meeting of the town electors;

Whereas, the town board has adopted a resolution supporting an increase in the town tax levy which would exceed the maximum allowable state levy limit for the Town of Plum Lake.;

Whereas, a special town meeting of the town electors has been called and properly noticed to consider the adoption of a resolution to endorse a town board resolution to exceed the state levy limits, specifically by increasing the allowable town tax levy for 2023 (to be collected in 2024) by 15.0%.

Therefore, the special town meeting of the Town of Plum Lake, Vilas County, Wisconsin, by a majority vote of the eligible electors duly assembled and voting on the 9th day of November, 2023, hereby resolves and orders as follows:

1. The town electors of the Town of Plum Lake, Vilas County, Wisconsin, endorse the town board resolution to increase the town tax levy for 2023 (to be collected in 2024) by 15.0% over the state's allowable 2023 levy limit, for a dollar increase of \$107,181 over the allowable 2023 town tax levy.
2. The town clerk shall post or publish this resolution as required by law under Wi. Stat. §60.80(1)(a) within 30 days after its adoption.

Resolution adopted this 9th day of November, 2023, at a Special Town Meeting of the Town Electors.

Number of town electors voting aye:	22
Number of town electors voting nay:	1
Number abstaining or not voting (if determined):	1

Jackey Postuchow, Chair

Attest: Kim Lechner, Clerk

6. **Resolution 2023-012, Resolution of Town Electors to Adopt the Total Town Tax Levy:** Chair Postuchow read Resolution 2023-012, Resolution of Town Electors to Adopt the Total Town Tax Levy into the record. A paper ballot vote was held. **The Resolution passed with 22 ayes, 1 nay, and 1 abstention.**

Resolution 2023-012

Resolution of Town Electors to Adopt the Total Town Tax Levy at Special Town Meeting of Town Electors

Whereas, Wis. Stat. §60.10(1)(a) authorizes the town electors of a town to adopt the town tax levy at a town meeting of the electors;

Whereas, a special town meeting of the town electors has been called and properly noticed to approve the 2023 total town tax levy (to be collected in 2024), pursuant to Wis. Stat. §60.10(1)(a);

Whereas, the town electors, after proper notice, have via a Special Town Meeting of the Electors vote, authorized the Town of Plum Lake, to exceed the allowable state levy limit;

Therefore, the special town meeting of the Town of Plum Lake, Vilas County, Wisconsin, by a majority vote of the eligible electors duly assembled and voting on the 9th day of November, 2023, hereby resolves and orders as follows:

1. The town electors of the Town of Plum Lake, Vilas County, Wisconsin, adopt the total town tax levy for 2023 (to be collected in 2024) in the amount of \$821,722.
2. The town clerk shall post or publish this resolution as required by law under Wis. Stat. §60.80(1)(a) within 30 days after its adoption.

Resolution adopted this 9th day of November, 2023, at a Special Town Meeting of the Town Electors.

Number of town electors voting aye:	22
Number of town electors voting nay:	1
Number abstaining or not voting (if determined):	1

Jackey Postuchow, Chair

Attest: Kim Lechner, Clerk

7. Adjourn:

With no further business Supervisor Rasmussen made a motion to adjourn the meeting at 6:55 pm. Chair Postuchow seconded the motion. **Motion carried.**

These minutes were taken at the Special Town Elector's Meeting held on the 9th day of November, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, November 14, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, and 15 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Eliason made a motion to accept the minutes from the Special Town Board meeting on October 17, 2023, Special Town Board Meeting on October 20, 2023, Special Town Board Meeting on November 6, 2023, Public Hearing on the Proposed 2024 Budget on November 9, 2023, and the Special Town Elector's Meeting held on November 9, 2023. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

Sheehan Donoghue requested to speak on matters regarding Statehouse Point and the Cemetery if necessary. Rick Clem, RC Inspections, stated that they often give door prizes and advised the Lions Club to contact him regarding the Fishing Tournament.

7. Discussion and Action on the following:

A. Open Bids for the Library Remodeling Project:

Chair Postuchow stated that no bids had been received for the library project. Emilie Braunel, Library Director, verified this information. Emilie spoke with the architect, and he let her know who he had contacted, and that he would contact additional people. Supervisor Rasmussen made a motion to repost the extension of the library expansion project and for the opening to be held at the December 14, 2023, Town Board meeting. Chair Postuchow seconded the motion. **Motion passed unanimously.**

B. RC Inspections:

1. Amend and/or make changes to Ordinance 2009-002, Uniform Dwelling Code:

Rick Clem from RC Inspection Agency introduced himself and stated that they have been doing residential inspections for the Town of Plum Lake since 2009. They are now beginning to do commercial inspections, which will help streamline the process, and control costs. Rick is asking the Town Board to consider changing the UDC ordinance to include commercial buildings. Supervisor Rasmussen made a motion to update ordinance 2009-002, Uniform Dwelling Code, for the December 14, 2023, Town Board meeting, to include Commercial Building (Structural and HVAC) Plan Review, Commercial Building (Structural, HVAC, Fire Suppression, and Fire Alarm) Inspection, Commercial Electrical Permitting and Inspection, and Manufactured Home Communities. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Rick also stated that if the town is having issues with structures and erosion, to let them know.

C. Cemetery:

1. Make Changes and/or Adopt Ordinance 2023-006, Town of Plum Lake Cemetery Ordinance:

Clerk Lechner stated that this would actually be ordinance 2023-006, not 2023-005. Supervisor Eliason read the ordinance in. Supervisor Rasmussen made a motion to accept ordinance 2023-006 as presented. Supervisor Eliason seconded the motion. **The motion passed with all voting aye.**

2. Make Changes and/or Adopt/Accept Cemetery Rules and Regulations:

Supervisor Eliason made a motion to accept the Cemetery Rules and Regulations, changing all references of ordinance 2023-005 to 2023-006. Chair Postuchow seconded the motion. **Motion passed unanimously.**

3. Make Changes and/or Adopt/Accept Cemetery Schedule of Fees:

The Cemetery Schedule of Fees will be added to the Town of Plum Lake Fee Schedule. Chair Postuchow made a motion to take all of the fees from the Cemetery Schedule of Fees and put them into the Town of Plum Lake Fee Schedule. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

4. Make Changes and/or Adopt/Accept Grave Digger Contract:

The grave digger is to be paid by the family or the funeral home. He is not paid by the town. This contract is just to establish that the town will call him when needed. This contract is to prevent people from going into the cemetery and digging graves themselves. Supervisor Rasmussen made a motion to accept the grave digger contract as presented. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

D. Make Changes and/or Adopt/Accept the Town of Plum Lake Fee Schedule:

A discussion was held regarding the fine for non-compliance with the driveway permit. It was established that the fine would be \$100 for the first offense, and \$200 for the 2nd offence, plus the cost of prosecution for each. The fine for non-compliance for a fire permit will be \$100 for the first offense, and \$200 for the second offense, plus the cost of prosecution. A deposit for rental of the pavilion/recreation building to a resident will be \$50, which would be refunded if the pavilion/recreation building is cleaned after use. Non-profit organizations will not be required to give a deposit, but will be given a list of cleaning expectations, and if those expectations are not met, they will be assessed a cleaning fee of \$50. Replacement cost of a FOB will be \$25. Chair Postuchow made a motion to accept the Town of Plum Lake Fee Schedule with those changes and adding the cemetery fees. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

E. Make Changes and/or Adopt/Accept Resolution #2023-010, Resolution to Adopt Town of Plum Lake Fee Schedule:

Supervisor Eliason read the resolution into the record. Supervisor Rasmussen made a motion to accept Resolution 2023-010. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

Resolution 2023-010

Resolution to Adopt Town of Plum Lake Fee Schedule

Whereas the Town of Plum Lake issues a wide range of permits and provides a wide range of services for which a fee is required to be paid; and

Whereas the Town of Plum Lake has determined that it is in the best interests of the Town of Plum Lake to provide a single, efficient, and convenient listing of all fees, fines, penalties, interest, and charges for permits, licenses, services, applications and filing fees; and

Whereas such a listing better facilitates the updating and uniform review of all such fees, fines, penalties, interest, and charges on a periodic basis, and;

Now, therefore, be it resolved that the Fee Schedule dated October 23, 2023, attached hereto is hereby adopted for all purposes. This Resolution shall take effect immediately upon passage and publication as provided by law.

Resolution approved/rejected on this 14th day of November, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

F. Make Changes and/or Adopt Town of Plum Lake Logo:

Helen, from Create, put together two logo options, one with trees and one with water, based on the logo that is currently on our town vehicles. Supervisor Rasmussen stated that he did not care for the water option. Supervisor Eliason stated that she did not care for the flames that were on the snowmobile. Supervisor Rasmussen made a motion to accept the design, less the flames on the snowmobile, with the trees in the background. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

G. Application for DNR Road Aids Grant and Selection of a Road for Project:

Supervisor Rasmussen made a motion to select Camp 2 Road for the 2024 DNR Road Aids project. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

H. Statehouse Point:

1. Possible Land Use Agreement between Town of Plum Lake and DNR:

Rebecca Brusch, President of the Plum Ski-ers, stated that previously there was a Land Use Agreement (LUA) between the Town of Plum Lake and the DNR. The previous Town Board advised the DNR that they did not want to renew the LUA. The DNR stated that for the Plum Ski-ers to remain having their shows, practices, etc. at Statehouse either the Town or the Plum Ski-ers would need to enter into a LUA with the DNR. The Plum Ski-ers are requesting that the Town enter into a LUA with the DNR, and then the Town also have an agreement with the Plum Ski-ers. LUAs are either 5, 10, or 15 years. The Town in the past has done 15-year agreements. It was also verified with the DNR that the restroom located at Statehouse Point could be locked at the end of the ski show season. The Town would be responsible for the pumping of the restrooms, as well as the upkeep of the building if the Town had the LUA with the DNR. Supervisor Rasmussen stated that the building is in good shape, however, he would recommend replacing the roof. There was no discussion held as to who would be responsible for the boat ramp. Supervisor Eliason stated that the boat ramp responsibility should be clarified prior to establishing any LUA with the DNR. Supervisor Rasmussen stated that he would like to set up a meeting with Beth from the DNR to further discuss these issues.

2. Possible Agreement between Plum Ski-ers and Town of Plum Lake:

No discussion was held regarding this issue.

3. Funding/Grant Possibilities for Erosion Mitigation Costs:

Chair Postuchow asked who was covering the costs of any erosion mitigation efforts. Rebecca stated that was a good question. Rebecca stated that the ski club would fund raise as much as they could, and also attempt to barter with local businesses. Riprap is also necessary and can be done in the winter. Chair Postuchow stated that she is interested in the costs, and who will be responsible for those costs. The Town Board would like to set up a meeting with the Plum Ski-ers prior to meeting with Beth from the DNR. The DNR considers Statehouse Point to be a boat launch only, Rebecca questioned if there was a way to reclassify the area as a park, which may increase the funds available. Rebecca stated that they ski show does not impede access to the boat launch.

I. Alexander Property Site Plan:

Supervisor Rasmussen made a motion that the Town continue with North Central Regional Planning Commission for the Alexander property site plan in the amount of \$2,500. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

J. Appoint a Town Board Representative to the Plum Lake Library Board:

Chair Postuchow made a motion to appoint Supervisor Eliason as the Town Board Representative to the Plum Lake Library Board. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

K. Event Permit for Sayner Lions Ice Fishing Tournament – February 9-10, 2024:

Supervisor Eliason made a motion to accept the permit application for the Sayner-Star Lake Lions Fishing Tournament, February 9-10, 2023. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

L. Sayner/Star Lake Lions Club Star Lake Playground Equipment Project:

The Sayner/Star Lake Lions Club would like to do a project and raise money to purchase new playground equipment for the park in Star Lake. The Lions will initially kick in \$4,000 for the project, and they may ask the town for any money they may have available. They would also like the town to hold any monies as they have in the past, due to the Lions Club not being a 501(c)(3). Their timetable is 2024. The Lions will keep the town posted as they progress.

M. Event Permit for Hometown Holiday Party – December 2, 2023:

Chair Postuchow made a motion to accept the permit for December 2nd for the Hometown Holiday Party. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Clerk Lechner verified that the recreation building is reserved for Thursday, Friday, and Saturday for this event. The Fire Department will be applying for a “Picnic” license to sell beer and wine at the event.

N. Approve 2024 Budget:

Supervisor Rasmussen made a motion to approve the 2024 budget with the electorate that has passed the levy. Chair Postuchow seconded the motion. **Motion passed unanimously.**

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve the claims designated at \$107,519.86, designated from the NOW account checks 21500-21540 for \$77,678.42, and checks 1272-1274 from the Payroll account for \$29,841.44, including direct deposit and EFT payments. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

9. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 7:11 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 14th day of November, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Thursday, November 16, 2023, beginning at 9:00 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:20 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, and Supervisor Rasmussen were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Closed Session:

Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(b) for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other

public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Return to Open Session:

Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(b) and return to open session. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

6. Action from Closed Session:

Chair Postuchow made a motion to dismiss Jim Luebke. Supervisor Rasmussen seconded the motion. **Chair Postuchow, Supervisor Rasmussen and Supervisor Eliason each voted aye. Motion passed unanimously.**

7. Adjourn:

Supervisor Rasmussen made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 10:15 am.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 16th day of November, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Tuesday, November 28, 2023, beginning at 9:30 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:34 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Beth Feind (DNR) and 5 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Eliason had two corrections to the minutes from Tuesday, November 14, 2023. In Section F, about the third sentence down read, "Supervisor Eliason stated that she did not care for the frames," which should have read flames, not frames. Also, in Section H, Statehouse Point, number three, second sentence, "Rebecca stated that they ski club," which should have read "the ski club." Supervisor Eliason made a motion to accept the minutes from Tuesday, November 14, 2023, at 5:30 pm with the noted changes, and to accept the minutes from the Special Town Board meeting on Thursday, November 16, 2023, beginning at 9 am with no changes. Chair Postuchow seconded the motion. **Motion passed unanimously.** Supervisor Rasmussen stated that in the future he would like to have hard copies of the meeting minutes placed in their mailboxes two days prior to the meeting.

6. Citizen comments or concerns:

None.

7. Discussion and Action on the following:

A. Approve Application from the Plum Lake Fire Department for a Temporary Class “B” Retailer’s License to sell beer and/or wine at the Hometown Holiday Celebration, December 2, 2023:

Barring any other discussion, Supervisor Rasmussen made a motion to grant the Temporary Class “B” Retailer’s License for the Plum Lake Fire Department to sell beer and/or wine at the Hometown Holiday Celebration on December 2, 2023. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Supervisor Rasmussen asked if it would be possible to send an email to ALL organizations giving them the time limit that it takes for the Board to approve a license. Clerk Lechner stated that she would send out the Ordinance with the time limit section highlighted.

B. Statehouse Point:

1. Possible Land Use Agreement between the Town of Plum Lake and the DNR:

The Plum Ski-ers would like the Town of Plum Lake to enter into an agreement with the DNR, and then the Plum Ski-ers would enter into an agreement with the Town. The Plum Ski-ers did a Special Events Permit directly with the DNR last year. Beth Feind stated that there were no issues last year with the Special Events Permit, however, this permit was good for one season only and could not be done again. Special Events Permits are typically only for one or two dates. A new agreement would have special conditions and what could and couldn’t be done on the property. Supervisor Rasmussen stated that the previous Town Board did not want to sign another Land Use Agreement due to potential costs of upkeep on the boat ramp. Beth Feind stated that there is no guarantee that there will be any help or assistance in making upgrades to the ramp. Upgrades to the ramp are typically done by DNR Parks and Recreation (Joe Fieweger). The DNR would be willing to do a Land Use Agreement directly with the Plum Ski-ers, and it could be only for the months during the ski shows (not year-round). A discussion was held regarding the restrooms. Beth Feind stated that the restrooms could be open during the shows and locked the rest of the time. DNR Parks and Recreation will not be responsible for the restrooms. If the maintenance was up to the DNR, they would raise the restrooms. Supervisor Rasmussen feels that the ski show should continue and is supportive of the Land Use Agreement continuing. The DNR has to have a Land Use Agreement in place prior to the beginning of the 2024 ski show season. The DNR will also be requiring a plan for the erosion, or some progress. Progress on the erosion will be required each year. Much discussion was held regarding the financial responsibilities for the erosion, as well as for the boat ramp. Beth Feind recommended that if the Land Use Agreement was to be directly with the Plum Ski-ers, that the agreement be for five (5) years, which is quicker, easier, and would allow for more negotiations. Supervisor Rasmussen made a motion for the Plum Ski-ers to enter into a Land Use Agreement directly with the Wisconsin Department of Natural Resources and they can return to the Town if that does not work. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

2. Possible Agreement between Plum Ski-ers and the Town of Plum Lake:

No discussion.

3. Funding/Grant Possibilities for Erosion Mitigation Costs

No discussion.

C. Attendee(s) at Project Management Skills Series in Eagle River, February 5-6, 2024:

A discussion was held regarding the time of year of the training (snow/plowing season). Supervisor Rasmussen made a motion that Jeremy Arnold attend the Project Management course in Eagle River on February 5-6, 2024, to be paid mileage and normal salary wage, not

overtime, with a signed training agreement, at the cost of \$500 for the class and salary stipulations and prepay from the 2023 budget line 51418. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Make Changes and/or Amend Ordinance #2009-002, Uniform Dwelling Code:

Supervisor Eliason read the amended ordinance. Barring any questions or corrections Supervisor Rasmussen made a motion to adopt, on this date, the Uniform Dwelling Code Ordinance #2009-002 as read. Chair Postuchow seconded the motion. **Motion passed unanimously.**

E. Approve and Sign the Request for Delegated Municipal Authority for Inspections:

Chair Postuchow made a motion to approve and sign the Request for Delegated Municipal Authority for Inspections after RC Inspections has submitted the form completed.

Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** Clerk Lechner will look into the expiration date of the current contract with RC Inspections.

8. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 11:03 am.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 28th day of November, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Special Town Board Meeting

Monday, December 11, 2023, beginning at 9:20 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:20 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow (via Zoom), Supervisor Eliason, Supervisor Rasmussen, and one other person were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Closed Session for Interview for Public Works Position:

At 9:25 am Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Purpose: Conduct Interview for Public Works Position. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Return to Open Session:

At 9:54 am, Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Action from Closed Session:

No action was taken.

7. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 9:55 am.

These minutes were taken at the Special Town Board Meeting of the Town of Plum Lake held on the 11th day of December, 2023, and were entered in this Record Book by: K. Lechner, Clerk

Town Board Meeting

Tuesday, December 12, 2023, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Treasurer Klager, Brian Jopek (*Lakeland Times*) and 11 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

Supervisor Rasmussen asked that the Tuesday, November 28, 2023, Special Town Board Meeting minutes section 7B, line 9, "The previous agreement never required the Town to upgrade the ramp," be stricken as he did not recall this statement. Chair Postuchow made a motion to accept, with Supervisor Rasmussen's requested changes, the minutes from November 28, 2023, and also to accept the minutes from December 11, 2023, at 9:30 am. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

Don Novac requested a quick recap of the results of the Statehouse Point meeting. He was advised to check with the office after the meeting, or to review the minutes, which will be posted, as this item was not listed on this agenda. Shane Zaruba mentioned the possible sanitary station in St. Germain and asked if the Town Board would consider being preemptive so that this could not happen in Plum Lake. Lauri Zaruba asked to comment on topic 7A.

7. Discussion and Action on the following:

A. Sayner-Star Lake Chamber – 2024 Room Tax Budget:

Jessica Drallmeier, President of the Sayner-Star Lake Chamber, came to present the 2024 Room Tax Budget to the Town Board, as is required annually for the upcoming year. Special Events net income is \$3,250. The following funds were spent on Advertising: Local Signs/Billboard, \$9,500; Publication Ads, \$4,500; Online Advertising, \$800; Sayner Booklets, \$5,000; Special Events, \$6,100; Marketing Promotions/eNewsletter, \$1,500; Vilas County Co-op Ads, \$2,000; and Special Ads (Photos/Video), \$5,000. They give a donation of \$3,500 for the 4th of July fireworks. They are members of the Heart of Vilas County bike system and budgeted \$2,000 for mailings and advertising of the bike trail. Website management is budgeted at \$700, internet inquiries support/postage is budgeted at \$2,500, and Marketing Services is contracted out at \$25,000. That leaves a surplus of approximately \$18,000. The Chamber Board is scheduled to meeting in January, and they will be discussing the best use of the excess funds. After the Chamber Board has made a decision, Jessica will request to be on the Town Board agenda to discuss, possibly at the February Town Board meeting. Shane Zaruba questioned if the excess funds could be used to build restrooms? By statute the Town of Plum Lakes receives 30% of room tax funds, and the

Chamber receives 70%. Supervisor Rasmussen made a motion to accept the Chamber's budget, but to keep the door open for a report on excess expenditures to be placed on the agenda of the February Town Board meeting. Supervisor Eliason seconded the motion.

Motion passed unanimously.

B. Open Library Expansion Project Bids:

Chair Postuchow opened the bids. The following bids were received: Wickman Construction for \$187,425, KSW Construction Corporation for \$199,425, and Boldt for \$148,904.

Supervisor Rasmussen made a motion that the bids be turned over to the Library Board to go over with the architect from Blue Design Group and when a decision is made to contact the Town Board Chair to set up a Special Town Board meeting to officially approve a bid.

Chair Postuchow seconded the motion. **Motion passed unanimously.**

C. Approve and/or Make Changes to Resolution 2023-015, Resolution to make Improvements to Camp 2 Road:

Supervisor Eliason read Resolution 2023-015 into the record.

Resolution 2023-015

Resolution to Make Improvements to Camp 2 Road

(Funded by Wisconsin Department of Natural Resources)

Whereas Camp 2 Road is a town road within the jurisdiction of the Town of Plum Lake, and

Whereas the Wisconsin Department of Natural Resources, Forestry Division, has requested that the Town of Plum Lake improve Camp 2 Road to facilitate better access to state forest lands for all users, and;

Whereas the Department of Natural Resources has offered a grant to the Town of Plum Lake in the amount of \$150,000.00 to be spent on these improvements, and

Whereas the requested improvements consist of repairing erodible hillsides and sand pockets, along with improvements to road base through the placement of breaker run and road gravel to shape, grade, gravel, and fix drainage issues (possibly with breaker run) of a 1.9-mile section of Camp 2 Road;

Now, therefore, be it resolved that the Town of Plum Lake accepts the grant of no more than \$150,000.00 and commits to causing said road improvements to be accomplished as part of the 2024 Town and County Road Aids Program.

Resolution approved/rejected on this 12th day of December, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

Supervisor Rasmussen voted aye, Chair Postuchow voted aye, and Supervisor Eliason voted aye. **This resolution was unanimously approved by the Town Board.**

D. Approve and/or Make Changes to Resolution 2023-014, Resolution to Amend 2023 Budget:

Clerk Lechner requested that funds be moved from General Administration-Training to General Administration-Office Supplies. She would like to purchase a vacuum, office chair, and there has been some discussion of purchasing a safe for the minute books. A discussion

regarding the 2023 budget was held. Supervisor Rasmussen stated that he did not believe that a Resolution was necessary since both lines are from General Administration. Supervisor Eliason agreed with Supervisor Rasmussen. Clerk Lechner stated that she believed \$500 would cover the office chair, vacuum, and a few other miscellaneous items, and she is willing to forego the fireproof storage at this time. Chair Postuchow made a motion for the \$500 for upkeep for the office be moved from 51418-Training to 51402-Office Supplies. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

E. Approve and/or Make Changes to Resolution 2023-016, Resolution to Amend and Correct 2024 Budget:

Supervisor Rasmussen made a motion to table Resolution 2023-016, Resolution to Amend and Correct 2024 Budget. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

F. Approve and/or Make Changes to Resolution 2023-017, Appointment of Town of Plum Lake Election Officials for 2024-2025:

Supervisor Eliason read the Resolution into the record.

Resolution 2023-017 Appointment of Election Officials

Whereas the Town of Plum Lake election official's terms expire December 31, 2023, and the Town has received nominations for election officials from the Democratic and Republican political party,

Now, therefore, be it resolved that the Town of Plum Lake, Vilas County, Wisconsin, does hereby resolve to appoint the following to a two-year term beginning January 1, 2024, and ending December 31, 2025, as election officials:

Debbie Seeger – Republican Party – trained as a Chief Inspector
Barb Maines – Republican Party – trained as a Chief Inspector
Ida Nemec – Democratic Party
Lauri Gerlach – Democratic Party
Dottie Hermanson – unaffiliated
Suzy Mortag - unaffiliated

Resolution approved/rejected on this 12th day of December, 2023, on a vote of:

Ayes _____ Nays _____ and _____ Abstentions

Jackey Postuchow, Chair

Jona Eliason, Supervisor II

Kevin Rasmussen, Supervisor I

Attest: Kim Lechner, Clerk

Supervisor Rasmussen voted aye. Chair Postuchow voted aye. Supervisor Eliason voted aye. **The Resolution was unanimously approved.**

G. Approve Town Hall Improvements, Funding and Purchasing:

1. Clerk/Treasurer Offices

A plan was discussed that would create two separate offices for the Clerk and Treasurer. Supervisor Rasmussen stated that he liked the idea, but not during tax season. Supervisor Rasmussen stated that he would like to see an itemized materials list.

2. Meeting Room/Bathroom Improvements:

Supervisor Rasmussen stated that any improvements to the meeting room and/or bathroom would need to be discussed at budget time as this was not budgeted for 2024.

3. Establishing and Approval of Clerk and Treasurer Email Addresses:

Chair Postuchow made a motion to create email address treasurer@plumlakewi.gov, and the clerk will remain using office@plumlakewi.gov. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve claims designated in the amount of \$80,312.53, from the NOW account, checks number 21541 to 21585, in the amount of \$52,671.11, check numbers 1275 to 1277 from the Payroll Account in the amount of \$27,641.42, which includes direct deposit and EFT payments. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

9. Closed Session: It is anticipated that a motion will be made and seconded to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. Interview for Public Works Crew Member

Due to a miscommunication, the interviewee was not in attendance, therefore, the Board did not go into closed session.

10. Return to Open Session:

The Board did not go into closed session.

11. Action from Closed Session:

There was no action as the Board did not go into closed session.

12. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 6:35 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 12th day of December, 2023, and were entered in this Record Book by: K. Lechner, Clerk