

Town of Plum Lake

P.O. Box 280 715 – 542 - 4531
8755 Lake St. Sayner, Wisconsin 54560
E-Mail: office@plumlakewi.gov
Website: www.plumlakewi.gov

Agenda for the Board of Review

Tuesday, August 22, 2023, from 3pm until 5pm

1. Call the Meeting to Order
2. Open Meeting Verification
3. Roll Call
4. Select a Board of Review Vice Chair
5. Verify that at least one Board of Review member has met the annual mandatory training requirement
6. Receive the Assessment Roll and Sworn Statements from the Clerk
7. Review the Assessment Roll and Perform Statutory Duties:
 - A. Examine the roll;
 - B. Correct description or calculation errors;
 - C. Add omitted property; and
 - D. Eliminate double assessed property.
8. Review Notices of Intent to File Objection
9. Proceed to Hear objections, if any, and if proper notice/waivers given, unless scheduled for another date
10. Consider/act on scheduling additional Board of Review dates.
11. Adjourn.

Dated this 16th day of August, 2023

K. Lechner, Clerk

I, K. Lechner, Clerk of the Town of Plum Lake, do hereby certify that this meeting notice has been duly made and posted at the Sayner U.S. Post Office and the Town Hall in Sayner, with additional notice on the town website (www.plumlakewi.gov), to the *Vilas County News-Review*, and *The Lakeland Times* and WERL-WRJO, Eagle River, WI.

NOTICE

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the Town of Plum Lake Clerk's Office at 715-542-4531 at least 48-hours in advance to request adequate accommodations.