

The meeting was called to order at 6:00PM by Jackey Postuchow.

Board members present: Jona Eliason, Jackey Postuchow, and Kevin Rasmussen

Committee members present: Helen Bryner, Sue Govier and Deb Seeger

Guests: Shane Gaugen and Joan Kazda

Motion to approve agenda to be discussed in any order by Kevin Rasmussen and second by Jona Eliason. Motion approved.

No citizens comments.

Motion to approve the minutes from April 6, April 14, April 20, and April 24, 2026 by Jona Eliason and second by Kevin Rasmussen. Motion approved.

Item 9 – Kitchen Donations, Helen presented a spread sheet of donations to date. Discussed the kitchen equipment. Phyllis Schnettler had asked Jackey for a status report. We have received donations of \$26,000 towards the \$30,000 needed. Will send the list of equipment out for an RFP listing specific make and models. Sue anticipated to send RFP to Boelter, Kessenich and Webstaurant. Webstaurant does not provide installation. RFP will be for equipment, delivery and installation. Dishwasher is handled separately and was approved by the town board at the last meeting to issue a purchase order to Pro-Kleen.

Kevin has asked town treasurer, Bob Klager, to complete the contingency loan at Headwater State Bank, who offers a local business rate. Will also confirm rates with Scot Thompson from Forward Bank, and double check Nicolet Bank rates, our current bank before going ahead. Headwaters has offered what appears to be favorable rates but want our CD's with Nicolet brought back to Headwaters.

Helen has confirmed donations are tax deductible, which was verified by Teresa Arnold, town clerk. There are tentatively several \$2500 donations pending. But until funds are actually received we do not count these. Helen has also received questions on naming rights. Suggested \$10,000 donation for naming rights for the patio. After she receives the donation a thank you letter is sent with the tax deduction information. Jackey said donation letter is very clear.

Helen advised she has spoken to Tom Popaliski on his donation of ceiling tiles and grid, which he values at about \$15,000. Details for how this donation is to be listed are pending. Thoughts are recognition is to be in his wives family name.

Jackey clarified room designation as donor money to go towards that specific rooms furnishings. Deb has not had time to gather organization names and other possible donor names to complete part two of the mailing.

Item 7, Grant Audit – per Jackey we are in compliance. A letter was written to REL on a follow up of pending items. Gayle was in agreement on past concerns and follow up was sent to the DOA. The March 18 audit is closed. The next audit will happen when we reach a one million dollar mark or the next quarter. Need to determine the next due date.

Item 8, Transition of Rec Center and Town Hall. Sail boat medallions are off the Town Hall. Helen asked what will happen to the medallions. Kevin advised two were given to the person who removed them, as they were at least 250 pounds each, and difficult to remove. Two are available to the Plum Lake Women's Club or whoever else may want them. There are some cracks in them. Suggested a mold could be made of one and that used as would be lighter, for example to make a replica. As they are today, they are multi-layered and not a flat piece that could be placed in the ground. Or the two remaining medallions could be auctioned off.

Dirty Ducts has completed the first phase of remediation. Waiting on WE Energies to remove and disconnect power next week. Demolition will start on May 18th. Plum Lake will provide a fire truck to hose down the building as it is being demolished to contain dust particles.

Regarding upcoming events that normally would use the Rec Building, like the 4th of July Chicken BBQ, and Spaghetti dinner in August. Pending septic and water hook up. Trench on the back side of the building not safe for foot traffic. Concern on use of building. If building is not usable will need additional portable toilets. Helen advised Northwoods Portable Toilets out of Eagle River is usually accommodating for units on a short term. Kevin will make contact. Jackey suggested may be able to run water from the church, would need to explore further because of the distance. Really will not have good answers until June when we receive confirmation on water and septic.

Item 10, Furniture Specifications – Sue reviewed the quotes from EBI for furnishings. Some items like the tables were priced too high and we could do better purchasing through a place like Home Depot. We currently have 17 round tables and 24 various sized rectangular tables, but would need to purchase storage / moving carts for them if we are to retain. Tables would need a deep cleaning.

Discussed various seating options, looking at chairs that will nest and be able to be stored on a cart for easier relocation. Discussed seating for the internet cafe, determined we need decent chairs. Discussed possible benches but will go with chairs and address concerns if vandalized or theft. Looking at a simple task chair. Cost around \$200 each, needing six for about \$1200 total.

Reviewed what needs to go out for bid, if price is over \$25,000. Sue advised proposed purchase from Home Depot should be less than \$20,000. So can direct purchase and a bid is not needed.

The Tele-med room was already specified and approved by the town board, and should be ordered. As was the kitchen dishwasher. Will need to confirm orders were placed.

Conference room will go ahead with furniture quote as specified. Write RFP to Hon / EBI differentiate funds from donation and grant. Money was not allocated in the grant.

Discussed specific color options for furnishings:

Hon Mesh Chair back in Brownstone, seat in Oxford Dewberry

Laminate for Desk Portico Teak for tops and sides

File Cabinet in Charcoal

Will add Hon conference table and credenza to our specifications for room 115. Sue will get RFP ready for next week.

Helen advised, her and Deb met with Gary Carlson who is donating two benches with backs for the outside patio and two benches with no backs for inside the building hallway.

Item 11, Computers, Jackey has not received any information from Ron Basler of PC Mobile. It was promised last week. Jackey will follow up on status.

Item 12, Discussion and Possible action list, will be removed as this was the guide during the start of the project. Helen asked we keep item "E" on to stay on track of timeline.

Helen provided an update from Art Long on the six totems and showed pictures of several in process. The six themes are: the four seasons, historical and patriotic. She asked we also keep on the agenda artwork so we don't forget about finishing rooms. Suggested each room have a different theme like one with old maps, another with seasonal artwork, native theme are all possibilities.

Reminder next meeting is Monday, May 18, 2026 at 11:00AM.

Motion to adjourn by Jackey, second by Helen. Motion approved.

Submitted by:

Debbie Seeger