

Town of Plum Lake

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Town Board Meeting

Tuesday, March 26, 2024, beginning at 9:00 am

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 9:02 am by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Treasurer Klager, and eight (8) other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to be Discussed in any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

5. Approval of Minutes from Previous Meeting(s):

Chair Postuchow made a motion to accept the minutes of the March 12, 2024, Town Board Meeting providing that number 7.F., Community/Recreation Center Access, be placed on a future agenda for further action. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen Comments or Concerns:

Shane Zaruba stated that the Town Board may want to take into consideration other properties that the town owns when discussing any name changes to the Advisory Committee for the Alexander Property.

7. Discussion and Action on the following:

A. Develop Walkway from Hwy 155 to Allow ADA Park/Playground Access – Dan Zellner:

Dan Zellner stated that he was interested in placing an access path from the shelter area to the playground. There is currently a telephone pole blocking access from Hwy. 155 to the park. He has a benefactor willing to cover the cost. Dan is suggesting that the telephone pole and asphalt be removed to install a walkway with pavers. A drawing of the potential project, developed by MK Landscaping, was distributed. Pavers would be installed from the edge to the pavilion. There would also be boulders to prevent anything other than foot or bike traffic into the park. In addition, there would also be bike parking. He is hoping to begin installation this Spring. No money would be required from the town, and this would not be a Sayner-Star Lake Lions Club project. He indicated that a portion of the path would be red granite, due to cost, which is considered ADA. Chair Postuchow stated that red granite is difficult for adults and children in wheelchairs. Public Works Foreman, Jeremy Arnold, asked if any of these changes are in the Hwy 155 right-of-way. Dan stated there is about ten (10) feet from the current asphalt to where this path would begin. The park will eventually

need a name for the welcome sign. Supervisor Eliason questioned if we still had access off of Hwy 155? Is Schoolhouse Road still platted as a road? If Schoolhouse Road is still platted as a road Supervisor Eliason believes that we would not need to go through the state to access Hwy 155. Any additional trees are not included at this time and would be an additional cost. The Lion's Club does have approximately \$3,900 left from the original playground project that will be used for signs, and then any monies left may be used for this project. Chair Postuchow made a motion to accept the plan, and looking into a little more ADA path options, for this project to begin this Spring. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

B. Advisory Committee for the Alexander Property:

1. Request for Budget Funding:

Deb Seeger stated that the Committee is requesting \$500 for administrative items such as copies, prints, etc. Supervisor Rasmussen made a motion to direct \$500 out of line 56701, Economic Development-Planning Committee, and start a new line for the new Advisory Committee for the Alexander (Froelich Drive) Property. Chair Postuchow seconded the motion. **Motion passed unanimously.**

2. Official Name of the Committee:

After a discussion was held, Supervisor Rasmussen made a motion to name that property the Froelich Drive property. Supervisor Eliason seconded the motion. Supervisor Rasmussen amended his motion to name the committee the Advisory Committee for the Froelich Drive Property. Supervisor Eliason seconded the amended motion. **Motion passed unanimously.**

C. Cemetery Ownership Policy:

The Clerk distributed a flowchart of cemetery site ownership being recommended as a guideline for cemetery site questions. Supervisor Eliason stated that much of this is covered by state statute, and the flowchart is based off of these statutes. Supervisor Rasmussen made a motion to accept the flowchart with changes to include adding the state statute to reference, and adding a disclaimer that the town is not responsible for any family disputes. Chair Postuchow seconded the motion. **Motion passed unanimously.**

D. Dissolve the Planning Committee:

Supervisor Rasmussen made a motion to dissolve the Planning Committee. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

E. RFP for Camp 2 Road Project Posting:

The RFP was approved at the March 12, 2024, Town Board meeting. The RFP was reviewed by the DNR. It was suggested that the RFP go out for bid, however, we will not be receiving the commitment letter from the DNR until after July 1, 2024. Supervisor Rasmussen made a motion to set a date for the RFP for Camp 2 Road with the disclaimer that it is contingent upon receipt from the Wisconsin DNR for funding. Chair Postuchow seconded the motion. **Motion passed unanimously.**

8. Closed Session:

At 9:53 am Chair Postuchow made a motion to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

9. Return to Open Session:

Chair Postuchow made a motion to adjourn closed session pursuant to Wis. Stat. Section 19.85(1)(c) and return to open session at 10:42 am. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

10. Action from Closed Session:

Chair Postuchow made a motion that Jeremy Arnold will have PTO (paid time off) for the next eight (8) pay periods increased to 8.154, and after those pay periods are up, he will then move down to 7.692, which would be 6-10 years of service accrual rate. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

11. Approval of Monthly Vouchers:

A discussion was held regarding the checks and balances between the Clerk and the Treasurer. It was clarified that the Clerk and Treasurer will continue with their current duties and the Clerk will review the timecards and vouchers. If that is not possible, then an audit will need to be budgeted for and scheduled. Chair Postuchow made a motion to approve payment for vouchers in the amount of \$40,987.32 designated as 21761-21777 from the NOW account in the amount of \$29,786.94, and from the Payroll Account in the amount of \$11,200.38 including direct deposit and EFT payments. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

12. Adjourn:

Supervisor Rasmussen made a motion to adjourn. Supervisor Eliason seconded the motion. **Motion passed unanimously.** The meeting adjourned at 10:45 am.

These minutes were taken at the Town Board Meeting of the Town of Plum Lake held on the 26th day of March, 2024, and were entered in this Record Book by: K. Lechner, Clerk