

Town of Plum Lake

PO Box 280, 8755 Lake St.

Sayner, WI 54560

715.542.4531

office@plumlakewi.gov

www.plumlakewi.gov

Town Board Meeting

Tuesday, January 9, 2024, beginning at 5:30 pm

1. Open Meeting Verification:

The meeting was held at the Town Hall in Sayner and was called to order at 5:30 pm by Chair Postuchow. The meeting was duly called with the notice posted at the Town Hall in Sayner, the US Sayner Post Office, and notice was given to the *Vilas County News-Review*, *The Lakeland Times*, WRJO, WERL, as well as posted on the Town of Plum Lake website.

2. Roll Call:

Chair Postuchow, Supervisor Eliason, Supervisor Rasmussen, Clerk Lechner, Treasurer Klager, Brian Jopek (*Lakeland Times*) and 9 other people were present.

3. Pledge of Allegiance

The pledge of allegiance was recited.

4. Approve Agenda to Be Discussed in Any Order:

Chair Postuchow made a motion to discuss the agenda in any order. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

5. Approval of minutes from previous meeting(s):

The minutes from December 12, 2023, were reviewed. Chair Postuchow stated there was an error on the last page, Section 8, Approval of Monthly Vouchers, second sentence “checks number 21541 t0 21585” the word to has a zero and not an “o”. Chair Postuchow made a motion to accept the minutes from December 12th at 5:30 pm with the correction to the second sentence in the Monthly Vouchers section. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

6. Citizen comments or concerns:

Diane Mansfield gave each Board member a copy of a letter that she prepared. She is a master gardener volunteer who has been working on the grounds of the library. She stated that the front faucet on the library building is broken and would need at least a valve shaft and handle replacement, which cannot currently be repaired because the interior parts of the faucet are behind the wall of the elevator and there is no access port to it from the elevator. She stated that even if the elevator was not there someone would need to cut through the ceiling drywall for access. She remarked that it is customary to have a suspended ceiling in a basement so panels can be removed for access to plumbing and electrical for repairs. There was also an issue with the low output of the garden hose, which was due to sediment. This problem was due to a filter issue, and it appeared that the current filter had not been replaced for quite some time. Other issues include a slow leak from the pump tank, inability to check the pressure level in the water tank as the gauge faces the corner, and no drain in the basement floor. She stated that it was obvious that prior Public Works employees have not done routine inspection nor maintenance of this water supply. Members of the Library Board members were in attendance and will check into this. Supervisor Rasmussen thanked Ms. Mansfield for bringing this to the Board’s attention.

7. Discussion and Action on the following:

A. Approve Agreement for 2024-2026 with Appraisal Services and Data Processing Systems:

Supervisor Rasmussen made a motion to accept the contract from Appraisal Services and Data Processing Systems. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

B. Approve Application for Temporary Class “B” Retailer’s License, Fire Department, Plum Lake Fishing Tournament, February 10, 2024:

Chair Postuchow made a motion to accept the application for the Temporary Class “B” License for the Plum Lake Fishing Tournament on February 10, 2024. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

C. Approve and/or Select a Bid for the Library Expansion Project:

Emilie Braunel, Library Director, stated that the Library Board met last week to review the bids. The Library Board decided to go with the bid from Boldt for \$155,232. Supervisor Rasmussen made a motion to accept the decision to go with Boldt for the library modifications in the amount of \$155,232. Supervisor Eliason seconded the motion. **Motion passed unanimously.** Emilie stated that Diane Manfield’s concerns will be brought to the contractor.

D. Repairs for Ballard/Irving Lakes Aerator – Joe Heitz:

Joe Heitz stated that the aerator is over 25 years old and was due for some repairs. Supervisor Rasmussen made a motion that in conjunction with the BIWBLA (Ballard-Irving-White Birch Lakes Association) the town pay 50% of the bill presented before the Board for the repair to the aerator between Irving and Ballard Lakes. Supervisor Eliason seconded the motion. **Motion passed unanimously.** It was suggested that during the 2025 budget process a line item be added for maintenance.

E. 2023 Budget Recap:

Bob Klager, Treasurer, stated that everything came in as it should. Treasurer Klager stated that there was approximately \$19,000 in surplus from 2023. The money market has a value of approximately \$102,800.

F. Approve Town Hall Improvements, Funding and Purchasing:

A breakdown was given of the costs for improvements if the Public Works department did the work. Public Works would work on these projects during any downtime.

1. Clerk/Treasurer Offices

2. Meeting Room/Bathroom Improvements

Supervisor Rasmussen stated that he would like to see several improvements with the Men’s restroom, such as adding hot water. Both bathrooms would need to be brought up to code to make them ADA compliant.

Chair Postuchow made a motion to hold off on the bathrooms until they could be done appropriately and have the town crew work on the meeting room and clerk/treasurer offices at a suitable time. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

G. Make Changes and/or Amend Ordinance 2009-002, Wisconsin Building Code:

Rick Clem, RC Inspections, stated that there were a few changes requested by the State to this ordinance. Supervisor Eliason read the ordinance into the record. Supervisor Rasmussen made a motion to adopt Ordinance 2009-002 effective January 9, 2024. Supervisor Eliason seconded the motion. **Motion approved unanimously.**

H. Cemetery Committee:

1. Resignation of Mary Marsh-Schilling from the Cemetery Committee:

Supervisor Rasmussen made a motion to send Mary Marsh-Schilling a letter of thanks for serving in the position that she did and everything the Cemetery Committee has accomplished. Chair Postuchow seconded the motion. **Motion passed unanimously.**

2. Appoint New Members or Disband Committee:

With Mary Marsh-Schilling's resignation, and Nadine moving out of the area, Chair Postuchow stated that she and Sheehan Donahue are comfortable dissolving the committee as this time. Chair Postuchow made a motion to dissolve the Cemetery Committee at this time. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

I. Discuss Possible Cemetery Administrator:

Chair Postuchow stated that the town had a Cemetery Administrator in the past. Chair Postuchow would like it to be someone not currently on the town payroll, or in an elected position, in an attempt to avoid turnover. This has been a paid position in the past. Supervisor Rasmussen made a motion to table this possible Cemetery Administrator to come up with more information, purpose, and to research the statutes. Chair Postuchow seconded the motion. **Motion passed unanimously.**

J. Approve Star Lake Cemetery Second Addition, Block 1 Site Sales:

1. Conrad Durski, Section F, Sites 38, 39, and 40
2. William/Patricia Bierman, Section D, Site 36
3. Robert McKelvey and James McKelvey, Jr., Section F, Sites 1, 2, 3, 21, 22, and 23
4. Wayne Bernahl, Section C, Sites 17 and 18
5. Richard and Kathleen Jensen, Section D, Sites 17 and 18
6. Mavis Shaw, Section A, Site 1
7. Fred and Stephanie Gruber, Section C, Sites 1, 2, 3, and 4
8. Scott D. and Elizabeth K. Sharkey, Section E, Sites 4, 5, and 6
9. Craig Forbes, Section E, Sites 1, 2, 20, and 21
10. James Peskie, Section C, Site 36
11. Christopher and Amy Brennan, Section A, Sites 8 and 9
12. Colleen K. Dougherty and Steven Marcus, Section C, Site 19
13. Daniel and Tracy Dougherty, Section A, Site 2
14. Todd and Lisa Scheel, Section E, Site 19

Make sure all deed paperwork is consistent naming sites, not lots. Supervisor Rasmussen made a motion for the above-named deeds, 14 in total, to be sold at the Star Lake Cemetery, Second Addition, Block One. Chair Postuchow seconded the motion. **Motion passed unanimously.**

K. Wisconsin Grants for Local Projects Program:

This grant has a January 31st deadline and items need to be construction ready. Supervisor Rasmussen made a motion to table this item. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

L. Schedule Meetings with North Central Regional Planning Commission – Alexander Property Site Plan:

Sam Wessel from North Central Regional Planning would like to know when the town would like to have a meeting with them. The contract allows for one in-person and one virtual meeting regarding this subject. Supervisor Rasmussen questioned the timeline for this. Chair Postuchow made a motion to contact Sam Wessel from North Central Regional Planning and let them know that we would be more prepared in March to set up a meeting. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

M. Reallocation of ARPA Funds:

Treasurer Klager stated that there is a report that will be due in April or May to the Federal Government on what we have spent ARPA money on, or what we plan on spending it on. By next year the money is to have been spent. The money that was allocated to the playground has been expended. Not all of the money that has been allocated to the Planning Committee has been spent, but some of the money has been spent. It is uncertain if the money allocated

for Broadband will be used. If the money is not going to be used for Broadband the town needs to start thinking about what they may want to spend that on.

8. Approval of Monthly Vouchers:

Supervisor Eliason made a motion to approve claims designated in the amount of \$137,119.64, checks 21586 to 21636, in the amount of \$113,120.14 from the NOW account, checks 1278 to 1280 from the Payroll Account in the amount of \$23,999.50, which includes direct deposit and EFT payments. Chair Postuchow seconded the motion. **Motion passed unanimously.**

9. Closed Session: It is anticipated that a motion will be made and seconded to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. Interview for Public Works Crew Member

B. Discussion and Possible Public Works Member Hiring Decision

Chair Postuchow made a motion at 6:33 pm to convene into closed session pursuant to Wis. State Section 19.85(1)(c) for the purpose of employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

10. Return to Open Session:

Chair Postuchow made a motion at 7:40 pm to adjourn closed session pursuant to Wis. State Section 19.85(1)(c) and return to open session. Supervisor Eliason seconded the motion. **Motion passed unanimously.**

11. Action from Closed Session:

Chair Postuchow made a motion to make an offer of employment to Keith Kison, beginning at \$23 per hour, and the town will discuss start date and part-time or full-time employment with the potential employee. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.**

12. Adjourn:

Chair Postuchow made a motion to adjourn. Supervisor Rasmussen seconded the motion. **Motion passed unanimously.** The meeting adjourned at 7:45 pm.

These minutes were taken at the Regular Town Board Meeting of the Town of Plum Lake held on the 9th day of January, 2024, and were entered in this Record Book by: K. Lechner, Clerk